

Re-registering a motor vehicle (with change of owner and WITHOUT taking the number plate with you)

Due to the current situation, please note the [information on the Bürgeramt's homepage](#).

If you have bought a vehicle that is already registered in Germany, you must have it transferred immediately, i.e. registered in your name.

Competent Department

- [Kfz-Zulassungen](#)
- [BürgerServiceCenter-Nord](#)
- [Bürgeramt](#)

Basic information

If a registered vehicle has been purchased, a transfer to the name of the new owner must be applied for immediately from the vehicle registration authority. The application may be made in person. A representative with written power of attorney may also be appointed.

From 01.10.2019, the new registration of a vehicle is also possible online under certain conditions. Further information on "internet-based vehicle registration" is available on the website of the Federal Ministry of Transport and Digital Infrastructure (see "i Where can I find out more?").

Note:

New vehicle documents have been available since 1 October 2005. These are the registration certificate part I (old: vehicle registration document) and part II (old: vehicle title). These are uniformly designed in the European Union (EU).

Requirements

- no outstanding fees and expenses from previous admission procedures.
In case of payment arrears, the registration authority may not register the vehicle until these have been settled.
- no vehicle tax arrears (including additional tax payments such as interest, late payment surcharges).
The vehicle tax accounts are checked by the registration office as part of the processing of the registration application. In the case of tax arrears, the registration office may not register the vehicle until these have been paid.
- Written direct debit authorization for the collection of the vehicle tax

- Transcription only at the holder's main residence

What documents do I need?

- valid identity card or passport of the applicant vehicle owner
- if registered to companies

in addition:

- business registration and, if available, extract from the commercial register (also as a copy)
- power of attorney, if the person entitled to dispose of the property does not personally submit the application on site

- in case of representation with written power of attorney

additionally: identity card or passport of the authorised representative

- Direct debit authorisation for motor vehicle tax (SEPA Direct Debit Mandate)
- Registration certificate part I (formerly: vehicle registration document)
- Registration certificate part II (formerly: vehicle registration document)

If the ZB II is in the possession of a third party, it must be sent to the licensing authority. Only when the document is available to the authority can the change be made.

After completion, the document is returned to the sender.

- electronic insurance confirmation (eVB)
- if necessary, confirmation of reservation for the desired license plate
- valid test report on a general inspection

e.g. TÜV, DEKRA, GTÜ, KÜS, GTS, FSP

- License plates

Not necessary if the vehicle was already registered in the municipality of Bremen and the registration number is to be retained.

Procedure

- An application for registration must be submitted to the registration authority. The application can also be made by a representative (e.g. car dealer) with a written power of attorney.
- If a desired license plate is desired, reservation, already before the new registration personally, in writing or by telephone as well as on-line service over Internet can take place.
- By registering the vehicle with the new owner, a new registration certificate part I (formerly: vehicle registration certificate) is issued. It may also be necessary to issue a registration certificate Part II (formerly: Fahrzeugbrief).

- In the event of a change of owner within Bremen, the previous registration plates can continue to be used. In such a case, an existing fine dust sticker also retains its validity.
- If the used vehicle was last registered in a different registration district, new licence plates and, if necessary, a new fine dust sticker are required.
- The insurance company is automatically informed by the registration authority about the allocation of the number plate.

Appointments can be booked online at any time via www.service.bremen.de/dienststelle/termine or by telephone Mon-Fri from 07:00-18:00 on the following telephone numbers:

Motor Vehicle Registration Authority: (0421) 361-88668 or (0421) 115.

Citizens' Service Centre North: (0421) 361-88644 or (0421) 115

Tip:

License plates can be produced during the registration process. Private providers have set up near the registration authorities for this purpose. The cost of the plates is not included in the fees. The licence plates are stamped by the registration authority, i.e. provided with stickers for the main inspection and the registration district.

Legal bases

- [§ 13 Kraftfahrzeugsteuergesetz \(KraftStG\)](#)
- [§ 6a Abs. 8 Straßenverkehrsgesetz \(StVG\) iVm § 1 Gesetz zur Beitreibung von Gebühren- und Auslagenrückständen bei der Zulassung von Fahrzeugen im Land Bremen \(Beitreibungserleichterungsgesetz Kfz-Zulassung – BEG HB\)](#)
- [§ 13 Fahrzeug-Zulassungsverordnung \(FZV\) \(Mitteilungspflichten bei Änderungen\)](#)
- [Gebührenordnung für Maßnahmen im Straßenverkehr \(GebOSt\)](#)

More information

Paragraphs 3 and 4 of the Vehicle Registration Ordinance (FZV) regulate which vehicles are subject to the registration requirement.

On 1 July 2010, an amendment to the Vehicle Tax Act came into force. The following changes apply to registrations from 1 July 2010 onwards:

- When a vehicle is registered, a SEPA Direct Debit Mandate is required for the collection of motor vehicle tax. A SEPA Direct Debit Mandate issued for initial taxation is also valid for subsequent years.
- Motor vehicle tax exemption or reduction due to severe disability:
Severely disabled persons with the mark "H", "BI" or "aG" in their severely disabled pass continue to be exempt from motor vehicle tax. They do not need to submit a direct debit authorization because of the evidence in their ID. Further information can be obtained from the main customs office in Bremen.

Electronic confirmation of insurance (eVB):

You can obtain the confirmation of insurance for motor vehicle liability insurance from the insurance company of your choice. In most cases, you can request the insurance confirmation by telephone from your insurance company.

Since 1 March 2008, the insurer has been able to provide you with an insurance confirmation with a 7-digit alphanumeric VB number, which the registration authority uses to retrieve the insurance data electronically from the central database of the German Insurance Association.

What are the costs?

30,20 EUR

Additional fees may apply in individual cases.