

Online - description of a vehicle

Competent Department

- [Kfz-Zulassungen](#)

Basic information

Since 01.10.2019 it has been possible for private individuals to carry out transcriptions online. This includes the following variants:

1. Transfer of a registered vehicle with Bremen license plate to another owner with a change of license plate
2. Transfer of a registered vehicle with Bremen license plate to another owner without changing the license plate
3. Registration of a vehicle taken out of service with Bremen registration number to another keeper
4. Re-registration of the motor vehicle, after a move to Bremen with change of registration number
5. Re-registration of the motor vehicle, after a move to Bremen without changing the registration number
6. Approval of a vehicle with an external registration plate with change of holder with change of registration plate
7. Approval of a vehicle with an external registration plate with change of keeper without change of registration plate
8. Approval of a vehicle out of service with external registration plate with change of keeper and change of registration plate

The Bremen motor vehicle registration authority offers an online portal here. Whether you can start immediately after the online processing depends on the respective variant 1. to 8. For more information, see "Average processing time". The online registration is not available for legal entities and also for business people.

Please note that the online registration and registration of vehicles with seasonal license plates or classic car license plates as well as green license plates is not possible. A registration or transfer in connection with a technical report can also only take place directly at the vehicle registration office. Please book an appointment for this.

Requirements

- The applicant is a natural person and has an account for the collection of vehicle tax
- payment of the fee via ePayment system

- Internet-based issuance of a SEPA mandate for the collection of the motor vehicle tax does not apply to variant:
5. Re-registration of the motor vehicle, after a move to Bremen without a change of registration number
Note:
a tax exemption / concession in accordance with §3a paragraph 1 or 2 KraftStG must be applied for separately from the customs authorities
- There must be no motor vehicle tax arrears with the main customs office or fee arrears
- The vehicle must have a valid main inspection, which can be retrieved from the central vehicle register.

What documents do I need?

- Registration certificate part I (ZB I) with attached security code
- Registration certificate part II (ZB II) with attached security code
- identity card (PA) / electronic residence permit (eAT) with activated online identification function or electronic proof of identity (eID card) for EU citizens and members of the European Economic Area

To read the PA or eAT, an external card reader or an Android smartphone with version 5.0 or higher and NFC interface or an iPhone 7 or higher with version iOS 13.1 or higher and the badge App2 is required.

- electronic insurance confirmation (eVB)
- Pull off the seal plate(s) of the licence plate(s) to obtain the underlying security code

applies to the variants:

1. transfer of a registered vehicle with a Bremen licence plate to another owner with a change of licence plate

4. re-registration of the motor vehicle, after a move to Bremen with change of registration number

6. Approval of a vehicle with an external registration plate with change of owner with change of registration plate

- Enter the vehicle registration number, enter the security code(s) on the portal form

Procedure

Average processing time

1. Transfer of a registered vehicle with Bremen registration plates to another owner with a change of registration plates:
After a successful application, the registration authority issues the registration certificate Part I + II and the seal sticker(s) on sticker holder(s) and sends the registration documents to the applicant. Three days after the registration

certificate is mailed, the vehicle is considered registered. The sticker carrier(s) must be affixed to the license plate(s) by the holder(s). Appropriate instructions are enclosed with the letter from the registration authority.

2. Transfer of a registered vehicle with Bremen license plates to another owner without changing the license plate:

After successfully entering all personal data as well as the vehicle data, you will receive a notification for retrieval. This notification contains a PIN code. You have 30 minutes to enter this code in the online portal. Once the procedure has been completed, you can drive off immediately. To do this, carry the retrieved notification with you until you receive the ZB I. If you do not retrieve the notification or do not enter the PIN code, this will be sent by the registration authority with the ZB I. In this case, the re-registration will be completed immediately. In this case, the re-registration does not take effect until the third day after it is sent.

3. Registration of a decommissioned vehicle with Bremen registration plates to another owner:

After a successful application, the registration authority issues the registration certificate Part I + II and the seal sticker(s) on sticker holder(s) and sends the registration documents to the person making the application. Three days after the registration certificate is mailed, the vehicle is considered registered. The sticker carrier(s) must be affixed to the license plate(s) by the holder(s). Instructions to this effect are enclosed with the letter from the registration authority.

4. Re-registration of the motor vehicle, after a move to Bremen with a change of license plate:

After a successful application, the registration authority issues the registration certificate part I + II as well as the seal plate(s) on the license plate holder(s) and sends the registration documents to the person making the application. Three days after the registration certificate is mailed, the vehicle is considered registered. The sticker carrier(s) must be affixed to the license plate(s) by the holder(s). Instructions to this effect are enclosed with the letter from the registration authority.

5. Re-registration of the motor vehicle, after a move to Bremen without a change of license plate:

After successfully entering all personal data as well as the vehicle data, you will receive a notice for retrieval. This notification contains a PIN code. You have 30 minutes to enter this code in the online portal. Once the procedure has been completed, you can drive off immediately. To do this, carry the retrieved notification with you until you receive the ZB I. If you do not retrieve the notification or do not enter the PIN code, this will be sent by the registration authority with the ZB I. In this case, the re-registration will be completed immediately. In this case, the re-registration will not take effect until the third day after it is sent.

6. Registration of a vehicle with a foreign number plate with a change of owner with a change of number plate:

After a successful application, the registration authority issues the registration certificate Part I + II and the seal sticker(s) on sticker holder(s) and sends the registration documents to the person making the application. Three days after the registration certificate is mailed, the vehicle is considered registered. The sticker carrier(s) must be affixed to the license plate(s) by the holder(s). Instructions to this effect are enclosed with the letter from the registration authority.

7. Registration of a vehicle with a foreign licence plate with a change of holder without a change of licence plate:
Once you have successfully entered all your personal data and the vehicle data, you will receive a notification for retrieval. This notification contains a PIN code. You have 30 minutes to enter this code in the online portal. Once the procedure has been completed, you can drive off immediately. To do this, carry the retrieved notification with you until you receive the ZB I. If you do not retrieve the notification or do not enter the PIN code, this will be sent by the registration authority with the ZB I. In this case, the re-registration will be completed immediately. In this case, the re-registration is not effective until the third day after it is sent.
8. Registration of a decommissioned vehicle with foreign registration plates with change of owner and change of registration plates:
After a successful application, the registration authority issues the registration certificate Part I + II and the seal sticker(s) on sticker holder(s) and sends the registration documents to the person making the application. Three days after the registration certificate is mailed, the vehicle is considered registered. The sticker carrier(s) must be affixed to the license plate(s) by the holder(s). Instructions to this effect are enclosed with the letter from the registration authority.

Legal bases

- [Kraftfahrzeugsteuergesetz \(KraftStG\)](#)
- [Beitreibungserleichterungsgesetz Kfz-Zulassung \(BEG HB\)](#)
- [Fahrzeug-Zulassungsverordnung \(FZV\)](#)
- [Gebührenordnung für Maßnahmen im Straßenverkehr \(GebOSt\)](#)

What are the costs?

20,34 EUR up to 37.34.

Depending on the registration process, additional costs may arise.

- if you choose a licence plate of your choice.
- For the variants 1.,3.,4.,6. and 8. you need (a) license plate(s) depending on the vehicle class.

Payment only possible via Giropay procedure at www.giropay.de.