

# Mitteilung über eine Vertragsstörung an den öffentlichen Auftraggeber senden im Kontext öffentlicher Beschaffungen im Lieferant Cockpit

If you as a supplier detect a breach of contract, you can report a contract disruption to the strategic purchaser. You can submit the contract disruption to the strategic purchaser in the supplier cockpit.

## Competent Department

- [Der Senator für Finanzen](#)

## Basic information

If you detect a contract disruption, you can report a contract disruption to the strategic buyer. A contract disruption occurs when the supply chain is interrupted (the product is not available), contract terms are not met, or a breach of contract has been made fraudulently.

You can report the contract disruption to the strategic purchaser using the contact form in the supplier cockpit or by emailing the contract disruption report data entered in the contact form. The strategic purchaser is assigned to an outline agreement and stored in the Supplier Cockpit. If you specify the master agreement number with the message, Supplier Cockpit automatically assigns the message to the correct recipient. You can then download the contract disruption message from the Supplier Cockpit as a PDF or receive it by e-mail.

A contract fault is not a defect report. The contract disruption message in Supplier Cockpit is not used to report order-related or performance-related defects as a result of a purchase order.

## Requirements

- You must have a valid framework agreement with the public administration.
- It must be a disruption that cannot be attributed to order-related or performance-related defects as a result of a purchase order.
- To use the Supplier Cockpit, your company must have an account in the "Unified Company Account".
- To use the Supplier Cockpit, you need an ELSTER organization certificate.

# Procedure

If you detect a breach of contract, you can report a contract disruption to the purchaser:

- You log in to the Supplier Cockpit with your "Unified Enterprise Account".
- You open the event-related contact form in the Supplier Cockpit.
- You select the request "Contract disturbance report".
- In the free text fields, you enter the short description and the description of the fault report.
- Optionally, you can attach evidence of the contract fault as a PDF.
- You submit the contact form to the strategic purchaser via the supplier cockpit.
- You can then download a summary of the contract fault report as a PDF or have it sent to you by e-mail.

## Legal bases

- [§ 12 VVBesch](#)
- [§ 58 Bundeshaushaltsordnung \(BHO\)](#)
- [§ 70 BHO i.V.m. den Regelungen der VV zu §§ 58 und 70 \(in der aktuellen Fassung\)](#)
- [§ 70 BHO i.V.m. den Regelungen der VV zu §§ 58 und 70 \(in der aktuellen Fassung\)](#)
- [§ 58 Landshaushaltsordnung \(LHO\)](#)
- [§ 70 LHO, Nr. 12.3 VV zu § 70 LHO](#)

## What deadlines must be paid attention to?

There is no deadline.

## How long does it take to process

The processing will be carried out immediately.

## What are the costs?

Free of charge