

# Registration in the register of craftsmen with a completed university degree or technician's degree

If you have successfully completed an engineering degree or obtained a technician's degree, you can become self-employed in the trade requiring admission to which the study or school focus of your examination corresponds.

## Competent Department

- [Handwerkskammer Bremen](#)

## Basic information

The register of craftsmen is a register in which all

- natural and
- legal entities and
- partnerships with legal capacity

who operate a craft subject to licensing as a standing trade. Travelling trade and market trade are not included in the standing trade.

A complete list of crafts subject to registration can be found in Annex A to the Crafts Code (HwO). The craft does not have to be exercised as a whole, as the exercise of essential (partial) activities can also be considered. Conversely, it is conceivable that several crafts or essential activities of several crafts are to be exercised. If several crafts subject to approval are practiced, each of these crafts subject to approval must, as a rule, be entered in the register of crafts.

Furthermore, the company management is entered in the Handicrafts Register if it is responsible for the technical management of the handicraft business and has the necessary professional qualification to carry out the handicraft requiring approval. Both the owners of handicraft enterprises and employed persons can be considered as company managers. The proof of qualification can be provided by presenting a university degree certificate or a certificate of a passed technician examination. The focus of the training must correspond to the craft that is to be practiced.

## Requirements

- Successful completion of a university degree or training as a state-certified technician:in.
- The study or school focus of their examination must correspond to the craft subject to licensing that is to be practiced.

## Procedure

You must apply for registration in the Handicrafts Register electronically via online procedure or in writing.

Online application:

- Various administrative portals of the federal states provide for online application. In addition, the chambers of skilled crafts offer online access to their administrative procedures.
- Go to the website of your local Chamber of Skilled Crafts or the service portal of your state and select the right online service.
- The online service will guide you through the application step by step.
- You can submit the required documents digitally.
- The Chamber of Skilled Crafts uses the certificate to check whether the focus of the degree corresponds to the craft that is to be practiced. In cases of doubt, evidence of individual achievements (such as seminar papers or diploma theses) in the training as well as framework curricula, training regulations, etc. can be consulted and checked.

Written application:

- Go to the website of your local Chamber of Crafts and download the application form. You are also welcome to contact your Chamber of Crafts directly and have the required documents sent to you.
- Complete the form in full and send it to your local Chamber of Skilled Crafts together with the required documents.
- The Chamber of Skilled Crafts uses the certificate to check whether the focus of the degree corresponds to the craft that is to be practiced. In cases of doubt, evidence of individual achievements (such as seminar papers or diploma theses) during training as well as framework curricula, training regulations, etc. can be consulted and checked.

After your documents have been checked, you will receive a notification of registration if the requirements are met.

Together with the notification of registration, the company receives the so-called craft card (§ 10 para. 2 HwO).

## Legal bases

- [§ 6 Absatz 1 Handwerksordnung \(HWO\)](#)