

Register new management with the Chamber of Crafts

You must notify the responsible Chamber of Crafts of any new management of your craft business that is subject to registration.

Competent Department

- [Handwerkskammer Bremen](#)

Basic information

The Chamber of Skilled Crafts and Small Businesses must be notified of any changes in the management of a craft enterprise requiring approval. The management of a craft enterprise must have the professional qualifications required to practice the craft requiring approval. This can be a master craftsman's certificate for the respective craft, but also an equivalent domestic or foreign professional qualification or an exemption permit or authorization to practice.

Both the owners of a craft enterprise and employed persons can be considered as company managers. In the latter case, the application for registration must be submitted together with a declaration of management and additional documents.

The tasks of the company management include, among others

- to control, supervise and monitor the technical work process and not to limit itself to the mere control of the work result,
- to direct workers and employees and to issue necessary orders,
- to prevent and, if necessary, correct deficiencies in the execution of the work,
- to ensure that violations of legal regulations or operating instructions do not occur,
- to go regularly to the individual work sites in order to supervise the execution of the work,
- be available at all times during working hours and be reachable and ready for action at short notice in case of emergencies and emergencies.

Requirements

- Proof of qualification (master craftsman's certificate for the respective craft, alternatively equivalent domestic or foreign professional qualification or an exemption permit or authorization to practice).

- The company management must be available to the company to perform their functions to the same extent as a master craftsman or a master craftswoman as the owner of the craft enterprise. In principle, this means continuous full-time employment.

Procedure

Inform the Chamber of Crafts responsible for the business about the opening of the additional business establishment.

If the additional business establishment is located in the area of responsibility of another Chamber of Crafts, the registration must be made there.

Legal bases

- [§ 16 Absatz 2 Handwerksordnung \(HwO\)](#)

More information

If the additional business establishment is located in a district for which another Chamber of Crafts is responsible, it must be reported to this Chamber of Crafts and registered there.