

Notify the Chamber of Skilled Crafts of a change of address of an establishment

If you, as a member company of a Chamber of Skilled Crafts, change the address of an establishment, you must notify the Chamber of Skilled Crafts.

Competent Department

- [Handwerkskammer Bremen](#)

Basic information

The Chamber of Skilled Crafts maintains two registers, the Handwerksrolle (Register of Skilled Crafts) and the Verzeichnis über die Inhaber eines Betriebs einer zulassungsfreien Handwerks oder eines handwerksähnlichen Gewerbes (Register of Owners of a Business of an Unlicensed Skilled Crafts or a Business Similar to a Skilled Crafts), in which all skilled crafts businesses and businesses similar to skilled crafts with their business premises in the respective chamber district are recorded. In order to keep the stored data up to date, there is a notification obligation in the event of a change of address of business premises.

Please note the following:

If the new address of the business premises is in a district for which another Chamber of Crafts is responsible, you must delete the registration of the business premises

- have the registration of the business premises deleted at the previously responsible chamber of handicrafts
- and have it registered with the Chamber of Skilled Crafts that is now responsible.

Requirements

The address of your operating facility or one of your operating facilities has changed.

What documents do I need?

- Details of the operation
Farm number and farm name.
- Change of address details

Contact details Address of premises, effective date of change of address, contact details.

Procedure

Inform the Chamber of Crafts responsible for the company about the change of data.

Legal bases

- [§ 6 Absatz 1 Handwerksordnung \(HWO\)](#)

More information

There are no clues or specifics.

What are the costs?

The specific fee results from the fee schedule of the Chamber of Crafts, which is available on the Chamber's website.