

## **Declaration by the adoption applicants that they are willing to adopt the child proposed to them.**

If the adoption of a child originating from abroad is possible, the adoption applicants are requested by the international placement office to declare that they are willing to adopt this child if it enters Germany. This declaration must be notarized.

### **Competent Department**

- [Adoptionsstelle Bremen](#)

### **Contact Person**

- [Adoptionsvermittlungsstelle Bremerhaven](#)

**Adoptionsvermittlungsstelle Bremerhaven**

E-mail

### **Basic information**

If you are interested in adopting a child from abroad and if a child can be proposed to you for adoption, you will be asked by the International Placement Office to make a statement that you are willing to adopt this child.

A specific form is required for this declaration. The declaration must be "publicly notarized". This certification can take place in a notary's office or in a youth welfare office. The certification in the youth welfare office is free of charge. There are costs for the notarization in a notary's office.

If you agree to adopt the child proposed to you, you are obliged to reimburse various public services provided for the child. This obligation lasts for a maximum of six years and ends when the child is adopted.

There is no reimbursement obligation for services provided for the child when the child is already living in your household but has not yet been adopted. In these cases, you only have to pay a contribution to costs to the extent that parents would have to. The same

applies to services that would also have to be provided if the child were already living in your household.

## Requirements

- The international placement agency must have requested you to make a declaration in accordance with Section 7 (1) AdÜbAG as part of the adoption procedure and you must be willing to adopt the child proposed to you.

## What documents do I need?

- Proof of identity

Identity must be proven for the certification. You must therefore be able to identify yourself with an ID card, passport or comparable documents.

## Procedure

- If the international placement office has requested you to make a declaration in accordance with Section 7 (1) AdÜbAG and you are prepared to adopt the child proposed to you, contact the office where you wish to have the notarization carried out.  
It is best to arrange an appointment with the office that is to record the document. Before the notarization, the person recording the document will inform you about the legal consequences of the notarization.
- As a rule, the notarization can take place immediately.
- The deed is sent to the foreign exchange.

## Legal bases

- [§ 7 Adoptionsübereinkommens-Ausführungsgesetz \(AdÜbAG\)](#)

## More information

The declaration of willingness to adopt a child must be publicly notarized. This is possible in a notary's office and in a youth welfare office.

## What deadlines must be paid attention to?

If the international placement office requests you to certify your declaration, it will set you a deadline by which the certification must take place. If you cannot meet this deadline for compelling reasons, but want to adopt the child proposed to you, you must contact the international placement office for an extension of the deadline.

## **How long does it take to process**

The required legal briefings and questions that may need to be asked prior to notarization require a time commitment. The time required is different in each individual case. In addition, there is a possible waiting time on site.

## **What are the costs?**

Notarial certification incurs costs in accordance with the applicable schedule of fees. The notary's office can inform about the exact amount of the costs before a notarization. The public certification of the declaration before the notary of a youth welfare office is free of charge.