

# Apply for a subsidy for the parental contribution

Your child attends a daycare center run by a parents' association or a private provider in Bremen? Then you can apply for a subsidy for the parental contribution.

## Competent Department

- [Die Senatorin für Kinder und Bildung | Elternbeitragsstelle](#)

## Basic information

You pay a parental contribution for the care of your child in a daycare center of a parents' association or a private provider.

However, you should not pay a higher parental contribution than other parents who send their child to a kindergarten or crèche run by the city of Bremen.

Therefore, you can apply for a subsidy for the parental contribution.

First, it is calculated how high their parental contribution is according to the Bremen Local Law.

The amount of the parental contribution depends on your financial and family situation.

The following circumstances are taken into account:

- Your income situation,
- Your household size,
- The number of siblings in childcare that is subject to the contribution,
- The extent of the care.

In addition, you must pay part of the cost of the midday meal (the lunchtime flat rate).

The difference between the actual cost of care for your child and the calculated parental contribution is then the subsidy to which you are entitled.

After the calculation, the subsidy will be transferred to them on a monthly basis.

## Requirements

- You and your child live in Bremen
- You have a place in a private day care center or in a day care center of a parents' association

## What documents do I need?

- Proof of income

Of all persons of the household belonging to the income community (mostly the parents).

- If applicable: evidence of public services
- If applicable: Bremen passport
- If applicable: contribution notice for sibling children
- If applicable: certificate of enrollment

## Procedure

The "Parental Contribution Office" is responsible for calculating subsidies for parental contributions.

### Online service

The easiest way is to use the online service "Kita-Portal". There you will find all the necessary information. Your documents will be sent directly to the responsible office. You will find the link under "Further information".

### Paper application

Alternatively Submit the application or the self-disclosure form together with the required documents to the "Elternbeitragsstelle".

After the calculation you will receive a notice.

## Legal bases

- [Ortsgesetz über die Beiträge für die Kindergärten und Horte der Stadtgemeinde Bremen](#)
- [§ 60 Mitwirkungspflichten SGB I](#)

## More information

If you receive social benefits or have a so-called Bremen Pass, you do not have to pay a parental contribution. You also do not have to pay the costs for lunch. However, you must still provide information and send this evidence to the responsible office, only then can the contributions be waived. There is a separate service description for this, see "Further information".

## **What are the costs?**

The amount of parental contributions can be found in the Local Law on Contributions for Kindergartens and After-School Care Centers of the Municipality of Bremen.