

## Apply for registration certificate II - loss, theft

If your registration certificate Part II (or your vehicle registration document) is lost or stolen, you will need a replacement for it. Together with the registration certificate Part II, you will also receive a new registration certificate Part I.

### Competent Department

- [Kfz-Zulassungen](#)
- [BürgerServiceCenter-Nord](#)
- [Bürgeramt](#)

### Basic information

Together with the registration certificate part II (formerly: vehicle title), a new registration certificate part I (formerly: vehicle registration document) must also be issued, because the new number of the replacement registration certificate part II must be entered into the registration certificate part I.

### Requirements

Notification of theft or confirmation of loss

### What documents do I need?

- Valid identity card, passport or electronic residence permit (eAT) as well as the original national passport of the vehicle owner applying for the permit
- in case of representation with written power of attorney

additionally: identity card or passport of the authorised representative

- Registration certificate part I or vehicle registration document
- Confirmation of the theft report from the police, if applicable
- if necessary, affirmation in lieu of oath

when delivered to a notary

- valid identity card or passport
- valid test report on a general inspection

e.g. TÜV, DEKRA, GTÜ, KÜS, GTS, FSP

- Form notice of loss

signed by the principal in the case of representation

- if registered to companies

additionally:

- Current and valid business registration and, if available, current and valid excerpt from the commercial register (also as a copy)
- Power of attorney, if the person authorized to dispose does not personally submit the application on site

## Procedure

An application for the issuance of a registration certificate part II must be submitted to the registration authority that assigned the registration number.

Attention:

- In the event of loss of the registration certificate Part II or the vehicle registration document, the last holder of the document must usually appear in person at the registration authority. It is also possible to appoint a representative with a written power of attorney.
- In the event of theft, it is advisable to present a confirmation of theft report from the police. The registration authority may require an affirmation in lieu of an oath regarding the loss.

The loss of the original document will be published in the Traffic Bulletin. The replacement ZB II will be sent by mail after release.

## Legal bases

- [§ 5 Straßenverkehrsgesetz \(StVG\) \(Verlust von Dokumenten und Kennzeichen\)](#)
- [Gebührenordnung für Maßnahmen im Straßenverkehr \(GebOSt\)](#)
- [§ 14 Fahrzeug-Zulassungsverordnung \(FZV\)](#)

## How long does it take to process

about 2 to 3 weeks

## What are the costs?

depending on the transaction from 28.10 Euro to 58.80 Euro

30,70 EUR if necessary additionally for the acceptance of the insurance on oath instead of with the authority