

## Register your car

Due to the current situation, please see the [information on the front page of the Citizen's Bureau](#).

If you want to put a vehicle into operation on public roads, it must be registered.

### Competent Department

- [Kfz-Zulassungen](#)
- [BürgerServiceCenter-Nord](#)
- [Bürgeramt](#)

### Basic information

Approval shall be granted if the vehicle conforms to an approved type or if an individual approval is granted. A registration plate is allocated, the registration certificate is issued and the registration plates are stamped.

From 01.10.2019, the new registration of a vehicle is also possible online under certain conditions. Further information on "internet-based vehicle registration" is available on the website of the Federal Ministry of Transport and Digital Infrastructure (see "i Where can I find out more?").

### Requirements

- no fees and expenses in arrears from previous registration processes.  
In the event of payment arrears, the registration authority may not register the vehicle until these have been settled.
- No motor vehicle tax arrears (including ancillary tax payments, e.g. interest, late payment surcharges).  
The vehicle tax accounts are checked by the registration office as part of the processing of the registration application. In the event of tax arrears, the registration authority may not register the vehicle until these have been settled.
- Written direct debit authorisation for the collection of vehicle tax
- Registration only at the main residence of the owner

Proof of the right of disposal of the vehicle owner to be registered:

- in the case of first-time registration of vehicles with EC type approval:
  - the registration certificate Part II and
  - the certificate of conformity (COC paper)

- for the first-time registration of vehicles with national type approval:
  - the registration certificate Part II with registered type and variant/version key number in accordance with § 20 Para. 3 Sentence 6 StVZO or
  - data confirmation in accordance with § 20 Para. 3.a Sentence 1 StVZO
- in the case of vehicles with EC type approval (EC certificate of conformity = COC paper) or with national type approval (ABE = general operating permit) or with individual approval or an expert opinion in accordance with § 21 StVZO from an officially recognised expert for motor vehicle traffic, for which no registration certificate Part II or vehicle registration document has been completed to date, in addition:
  - the purchase contract or the original invoice as well as
  - if applicable, the customs receipt/customs clearance certificate, provided there is no intra-Community acquisition (i.e. in the case of import from a non-EU state).

## What documents do I need?

- valid identity card or passport of the applicant vehicle owner
- if registered to companies

in addition:

- business registration and, if available, extract from the commercial register (also as a copy)
- power of attorney, if the person entitled to dispose of the property does not personally submit the application on site
- in case of representation with written power of attorney

additionally: identity card or passport of the authorised representative

- Direct debit authorisation for motor vehicle tax (SEPA Direct Debit Mandate)
- Proof of the authorisation of the vehicle owner to be registered

Information on the documents required for the initial registration of vehicles with

- EC type approval
- National type approval

please refer to the service description "Registering a motor vehicle" under "Requirements".

- electronic insurance confirmation (eVB)
- if necessary, confirmation of reservation for the desired license plate

## Procedure

- An application for registration must be submitted to the registration authority. The application can also be made by a representative (e.g. car dealer) with a written power of attorney.
- If a preferred license plate is desired, reservations can be made in person, in writing or by telephone, and as an online service via the Internet, even before the new registration.

- The insurance company is automatically informed by the registration authority about the allocation of the license plate.

Appointments can be booked online at any time via [www.service.bremen.de/dienststelle/termine](http://www.service.bremen.de/dienststelle/termine) or by telephone Mon-Fri from 07:00-18:00 on the following telephone numbers:

Motor Vehicle Registration Authority: (0421) 361-88668 or (0421) 115.

Citizens' Service Centre North: (0421) 361-88644 or (0421) 115

Tip:

License plates can be produced during the registration process. Private providers have set up near the registration authorities for this purpose. The cost of the plates is not included in the fees. The licence plates are stamped by the registration authority, i.e. provided with stickers for the main inspection and the registration district.

## Legal bases

- [§ 13 Kraftfahrzeugsteuergesetz \(KraftStG\)](#)
- [§ 6a Abs. 8 Straßenverkehrsgesetz \(StVG\) iVm § 1 Gesetz zur Beitreibung von Gebühren- und Auslagenrückständen bei der Zulassung von Fahrzeugen im Land Bremen \(Beitreibungserleichterungsgesetz Kfz-Zulassung – BEG HB\)](#)
- [§ 6 Fahrzeug-Zulassungsverordnung \(FZV\) \(Antrag auf Zulassung\)](#)
- [Gebührenordnung für Maßnahmen im Straßenverkehr \(GebOSt\)](#)
- [Beitreibungserleichterungsgesetz Kfz-Zulassung \(BEG HB\)](#)

## More information

An amendment to the German Motor Vehicle Tax Act came into force on 1 July 2010. The following changes apply to registrations from 1 July 2010:

- When a vehicle is registered, a SEPA Direct Debit Mandate is required for the collection of motor vehicle tax. A SEPA Direct Debit Mandate issued for initial taxation is also valid for subsequent years.
- From 1.7.2010, export license plates are subject to vehicle tax. The motor vehicle tax must be paid upon registration for the duration of the validity of the export license plate (SEPA direct debit mandate). The minimum taxation period is one month.

Which vehicles are subject to the registration obligation is regulated by paragraphs 3 and 4 of the Vehicle Registration Ordinance (FZV).

- Vehicle tax exemption or reduction due to severe disability:
  - Severely disabled persons with the mark "H", "BI" or "aG" in their severely disabled pass are still exempt from vehicle tax. They do not have to submit a direct debit authorization because of the proof in their ID. Further information can be obtained from the main customs office in Bremen.
- Electronic confirmation of insurance (eVB):
  - You can obtain the confirmation of insurance for motor vehicle liability insurance from the insurance company of your choice. In most cases you can request the insurance

confirmation by telephone from your insurance company.

Since 1 March 2008, the insurer has been able to provide you with an insurance confirmation with a 7-digit alphanumeric VB number, which the registration authority uses to retrieve the insurance data electronically from the central database of the German Insurance Association.

If the first issue of a registration certificate Part II (formerly Vehicle Registration Certificate) is required as part of the registration process, the vehicle must always be identified by the registration authority by presenting the vehicle.

### **What are the costs?**

27,60 EUR Increase possible for specific occasions (issue of new vehicle documents, optional license plates, etc.)