

# **Online - Saisonkennzeichen**

Please note that you can also use our online service for the desired service. You will find the link under "Further information" - Online service".

Seasonal license plates are intended, for example, for vehicles such as motorcycles, convertibles or motorhomes that are only used at certain times of the year. Their owners or keepers can thus save themselves frequent registration and deregistration.

A combination of H license plates and seasonal license plates has been possible since 01.10.2017.

## **Competent Department**

- BürgerServiceCenter-Stresemannstraße
- BürgerServiceCenter-Nord
- BürgerServiceCenter-Mitte

### **Basic information**

When registering the vehicle, the period of time (at least two to a maximum of eleven months per year) during which the vehicle is to be used (operating period) is specified once. Outside the operating period, the vehicle must be kept away from public roads and places, i.e. on private property (e.g. in a garage).

The change from a "normal license plate" to a "seasonal license plate" can be applied for at any time.

A combination of H license plate and seasonal license plate is possible since 01.10.2017.

#### Note:

The operating period is indicated on the right edge of the license plate (e.g. 05/11 - written as a fraction - means that the vehicle may be used from May to November). The insurance coverage and the obligation to pay contributions are suspended in the period outside the operating period.

If the seasonal period is changed, a new insurance confirmation must be submitted.

## Requirements

- no overdue fees and expenses from previous registration processes.
   In the case of payment arrears, the registration authority may not register the vehicle until these have been settled.
- No motor vehicle tax arrears (including ancillary tax payments, e.g. interest, late payment surcharges).
   Motor vehicle tax accounts are verified by the registration authority as part of the processing of the registration application. In the event of tax arrears, the registration authority may not register the vehicle until these have been settled.
- Written direct debit authorization for the collection of vehicle tax.

Important: This is a service under municipal jurisdiction. Therefore, you can only go to a service that is located in your place of residence.

#### What documents do I need?

- valid identity card, passport or electronic residence permit (eAT) as well as the original national passport of the applicant vehicle owner
- in case of representation with written power of attorney
  - Additionally: identity card or passport of the authorized person
- Registration certificate part I (formerly: vehicle registration document)
- Registration certificate part II (formerly: vehicle registration document)

If the ZB II is in the possession of a third party (e.g. leasing bank), you must arrange for it to be sent to the licensing authority. You can find more information on this in the service description under "Further information".

License plates

for registered vehicles

- electronic insurance confirmation (eVB)
- Direct debit authorisation for motor vehicle tax (SEPA Direct Debit Mandate)
- · valid test report on a general inspection

e.g. TÜV, DEKRA, GTÜ, KÜS, GTS, FSP

· external licence plates

in the case of registered vehicles which are not registered in Bremen or Bremerhaven at the time of their registration there

if registered to companies

additionally:

- Current and valid business registration and, if available, current and valid excerpt from the commercial register (also as a copy)

- Power of attorney, if the person authorized to dispose does not personally submit the application on site

## **Procedure**

- An application for registration must be submitted to the registration authority. The
  application can also be submitted by a representative (e.g. car dealer) with a written
  power of attorney.
- If a preferred license plate is desired, reservations can be made in person, in writing or by telephone before the new registration, as well as online via the Internet.
- When the vehicle is registered to the new vehicle owner, a new registration certificate part I (formerly: vehicle registration document) is issued. It may also be necessary to issue a registration certificate part 2 (formerly: vehicle registration document).
- If the owner changes within Bremen, the previous license plate combination can still be used. However, new license plates must be produced. In such a case, however, an existing fine dust sticker remains valid.
- If the used vehicle was last registered in a different registration district, new license plates and, if necessary, a new fine dust sticker are required.
- The registration authority may require the vehicle to be presented for identification purposes.
- The insurance company is automatically informed by the registration authority about the allocation of the license plate.

Appointments can be booked online at any time via www.service.bremen.de/dienststelle/termine or by telephone Mon-Fri from 07:00-18:00 on the following telephone numbers:

Vehicle registration authority: (0421) 361-88668 or (0421) 115

Citizen Service Center North: (0421) 361-88644 or (0421) 115

Reserve a license plate:

If you would like to have a preferred license plate, you must do this via the link to "Internet-based vehicle registration". You will find the link under "Further information" - Online service" - "Online vehicle registration - i-Kfz". This is the only way to generate the required PIN.

## **Legal bases**

- § 13 Kraftfahrzeugsteuergesetz (KraftStG)
- § 6a Abs. 8 Straßenverkehrsgesetz (StVG) iVm § 1 Gesetz zur Beitreibung von Gebühren- und Auslagenrückständen bei der Zulassung von Fahrzeugen im Land Bremen (Beitreibungserleichterungsgesetz Kfz-Zulassung BEG HB)
- Gebührenordnung für Maßnahmen im Straßenverkehr (GebOSt)
- § 10 Fahrzeug-Zulassungsverordnung (FZV)

#### More information

- If the ZB II is in the possession of a third party (e.g. leasing bank), it must be sent to the licensing authority. The change can only be made once the document has been received by the authority. As a rule, the ZB II is available at the licensing authority 2 to 3 weeks after it is requested. After completion, it is returned to the sender. The costs for storage and return are usually borne by the holder.
- New vehicle documents have been available since October 1, 2005. These are the
  registration certificate part I (old: vehicle registration certificate) and part II (old: vehicle
  registration document). These are standardized in the European Union (EU) and
  paragraphs 3 and 4 of the Vehicle Registration Ordinance (FZV) regulate which
  vehicles are subject to compulsory registration.
- An amendment to the Motor Vehicle Tax Act came into force on July 1, 2010. The following changes apply to registrations from July 1, 2010:
  - When registering a vehicle, a SEPA direct debit mandate is required for the collection of vehicle tax. A SEPA direct debit mandate issued for the first taxation is also valid for subsequent years.
- Motor vehicle tax exemption or reduction due to severe disability:
   Severely disabled people with the "H", "BI" or "aG" mark on their severely disabled
   person's pass continue to be exempt from motor vehicle tax. They do not have to
   submit a direct debit authorization based on the proof in their ID card.
   Further information can be obtained from the main customs office in Bremen.
- Electronic insurance confirmation (eVB):
   You can obtain the confirmation of insurance for motor vehicle liability insurance from
   the insurance company of your choice. In most cases, you can request the insurance
   confirmation by telephone from your insurance company.
- Since March 1, 2008, the insurer can provide you with an insurance confirmation with a 7-digit alphanumeric VB number, which the registration authority uses to retrieve the insurance data electronically from the central database of the German Insurance Association.

#### What are the costs?

30,20 EUR With holder change 28,20 EUR without holder change

Additional fees may apply in individual cases.

12,80 EUR additionally for license plates with advance reservation