

# Request reimbursement of travel costs for public transport for school sports competition

Would you like to be reimbursed for travel expenses to school sports competitions in the state of Bremen?

## **Competent Department**

 Die Senatorin für Kinder und Bildung I Referat 20 - Qualitätsentwicklung und Standardsicherung

#### **Basic information**

Schools/teachers can be reimbursed for public transport travel from the school to the respective sports facilities for all students participating in school sports competitions.

### Requirements

The school/ classes/ students:inside must be registered for the respective competition.

#### What documents do I need?

 Form of the Senator for Children and Education for the submission of public transport tickets.

## **Procedure**

- 1. The school registers the students.
- 2. Tickets (preferably collective tickets, but individual tickets are also possible) are purchased for the students.
- 3. The school/teacher submits the tickets collectively to the authority using the form provided.
- 4. The Senator for Children and Education reimburses the school/teacher for the travel costs.

## What deadlines must be paid attention to?

Not specified.

## How long does it take to process

Not specified.

What are the costs?	
Not specified.	