

Request reimbursement of travel costs for public transport for school sports competition

Would you like to be reimbursed for travel expenses to school sports competitions in the state of Bremen?

Competent Department

 <u>Die Senatorin für Kinder und Bildung I Referat 20 - Qualitätsentwicklung und</u> Standardsicherung

Basic information

Schools/teachers can be reimbursed for public transport travel from the school to the respective sports facilities for all students participating in school sports competitions.

Requirements

The school/ classes/ students:inside must be registered for the respective competition.

What documents do I need?

 Form of the Senator for Children and Education for the submission of public transport tickets.

Procedure

- 1. The school registers the students.
- 2. Tickets (preferably collective tickets, but individual tickets are also possible) are purchased for the students.
- 3. The school/teacher submits the tickets collectively to the authority using the form provided.
- 4. The Senator for Children and Education reimburses the school/teacher for the travel costs.

What deadlines must be paid attention to?

Not specified.

How long does it take to process

Not specified.

What are the costs?	
Not specified.	