

Submit a request for individual student transportation

The legal guardians may exceptionally take advantage of single-pupil transportation for their children.

Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 24 - Schulbetrieb, Schulentwicklung, Beratung und Aufsicht –Allgemeinbildende Schulen–](#)

Basic information

Pupil one-to-one transport can be used in exceptional cases by guardians whose children have one of the following special educational needs:

- Physical motor development
- Mental impairment
- Social-emotional development in the support center
- Hearing for children attending a special education center
- Sight in the special education center

The students are picked up from home by cab in the morning and brought back home at the end of the lessons.

Requirements

Special education needs in mental retardation, physical motor development, hearing and vision, or social emotional development at the special education center.

What documents do I need?

- Application and three quotes for the route from home to school and back.

Procedure

If it is not possible to integrate the children into the collective transport, the parents should contact the school or the school should ask them in advance if they would like to use the individual transport for their children.

An application must be filled out and three offers for transportation must be obtained from cab companies. Everything together is returned to the school, the school gives an opinion and passes it on to Unit 40. The latter contacts the least expensive company to arrange transportation. The legal guardians receive a decision. The cab company contacts the parent or guardian to let them know when their child will be picked up from home to school in the future and when they will be back home at the end of class.

Legal bases

- [Richtlinie über das Verfahren der Berücksichtigung der tatsächlichen erforderlichen Aufwendungen für die Schülerbeförderung im Rahmen der Leistungen für Bildung und Teilhabe in der Stadtgemeinde Bremen \(Beförderungskostenrichtlinie\)](#)

How long does it take to process

The processing time is variable, because first the possibility of collective transportation is checked. If this is not possible, individual transportation is organized.

What are the costs?

There are no costs involved.