

## Apply for state recognition as an educator

Would you like to obtain state recognition after passing the state examination to become an educator at a vocational school for social pedagogy in the state of Bremen? Find out more here.

### Competent Department

- [Die Senatorin für Kinder und Bildung | Referat 31 - Qualifizierung, Gewinnung und Sicherung sozialpädagogischer Fachkräfte](#)

### Basic information

The profession of educator is regulated in Germany. This means that you must have a certain qualification in order to be allowed to work in the profession. If you have completed a vocational school for social pedagogy in Bremen with the state examination and have successfully completed the professional internship, you can work in this profession nationwide with state recognition.

To do this, you must register with the relevant state authorities (Senatorische Behörde für Kinder und Bildung - Referat 31 or the public vocational schools for social pedagogy) for the professional internship with all the necessary documents.

In Bremen, the certificate of state recognition is issued by the Senatorische Behörde für Kinder und Bildung - Referat 31, provided that you have passed the state examination to become an educator in the state of Bremen and have subsequently demonstrated your professional aptitude in a one-year internship.

The certificate of state recognition is issued after you have passed a colloquium. Admission to the colloquium is granted on application once all the necessary evidence has been provided.

If you have attended a public vocational school (Inge-Katz-Schule, Schulzentrum Blumenthal, BS Sophie-Scholl Bremerhaven), you will be accompanied there during the subsequent professional internship for state recognition.

If you attended a private vocational school (Paritätisches Bildungswerk Bremen, ibs Bremen) or passed the state examination via a non-pupil examination, you must contact the Senatorial Authority for Children and Education - Department 31.

## Requirements

You have passed the state examination at a vocational school for social pedagogy in Bremen and then successfully completed the professional internship.

You have a current extended police clearance certificate without entry.

## What documents do I need?

- Documents for the professional internship (recognition year):
  - Registration for the internship (at least 2 months before the start)
  - Final certificate from the technical college
  - Curriculum vitae
  - Employment contract (as a specialist in the year of recognition)
  - Training plan (6-8 weeks after the start)
  - Interim assessment (halfway through the internship)
  - Final assessment (at the end of the internship)
  - Application for admission to the colloquium
  - Extended police clearance certificate
  - practical report
- Documents for the career entry year:
  - Registration for the career entry year (at least 2 months before the start)
  - Certificate of completion of technical college
  - Curriculum vitae
  - Employment contract (in the position of an educator)
  - Qualification plan (6-8 weeks after the start)
  - Differentiated assessment (after 9 months of the entry year)
  - Application for professional activities to be credited to the professional internship in accordance with § 8 (2) 3 of the regulations for state recognition of educators in the state of Bremen dated January 16, 2023 (AO)
  - Application for admission to the colloquium
  - The colloquium takes place at the earliest two months before completion and must be held at the latest three months after completion of the entry year
  - Final confirmation of the completion of a twelve-month career entry year
- Documents for crediting professional activities to the professional internship in accordance with § 8 of the regulations for state recognition of educators in the state of Bremen dated January 16, 2023 (AO):
  - Application form for crediting professional activities towards the professional internship in accordance with § 8 of the training regulations. The application is submitted with the complete documents after the period of completed professional activity.
  - Graduation certificate from the technical college
  - curriculum vitae
  - employment contract
  - differentiated assessment/work certificate
  - Possibly proof of further training/specialist events
  - Supporting statement from the technical college, if applicable
  - Possibly confirmation of practical experience from the employer
  - Once the decision has been issued, the procedure for admission to the colloquium follows.
  - Application for admission to the colloquium

- Extended police clearance certificate
- practical report

## Procedure

For persons who have previously attended a public vocational school (Inge-Katz-Schule, Schulzentrum Blumenthal, BS Sophie-Scholl Bremerhaven) in the state of Bremen, the public vocational school remains the responsible body for the application.

In the case of persons who have attended a private vocational school (Paritätisches Bildungswerk Bremen, ibs Bremen) or have passed the state examination as a non-student, the Senatorial Authority for Children and Education - Department 31 is responsible for the application.

Professional internship as a "recognition year"

If you would like to complete the professional internship (so-called "recognition year"), please send your notification of the professional internship to the responsible accompanying office at least 2 months before the start. You will then receive unsolicited notification of the dates of your practical training.

After submitting an interim assessment to the responsible supervising body halfway through the year of recognition, in which you are expected to pass the internship, you will then receive the application for admission to the colloquium.

If you have successfully completed the work placement and passed the colloquium, you will receive the certificate of state recognition from the Senatorial Authority for Children and Education - Department 31.

Career entry year

If you would like to complete the career entry year, please send your registration for the career entry year to the responsible office 2 months before the start. You will then receive unsolicited notification of the dates of your practical courses.

After 9 months, an application for crediting professional activities to the professional internship in accordance with § 8 (2) 3 of the regulations for state recognition of educators in the state of Bremen dated January 16, 2023 (AO) with a differentiated assessment, in which a probable passing of the career entry year is predicted, must be submitted to the responsible accompanying office.

You will then receive the application for admission to the colloquium. If you have successfully completed the career entry year and passed the colloquium, you will receive

the certificate of state recognition from the Senatorial Authority for Children and Education - Department 31.

Having professional activity credited

If you would like to have your professional activity credited towards your internship, please contact the responsible office. You will then receive the relevant application forms and the further procedure will be discussed with you individually.

Once you have received notification that your professional activity has been credited towards the internship, you will then receive the application for admission to the colloquium.

If your professional activity is credited to the internship and you have passed the colloquium, you will receive state recognition from the Senatorial Authority for Children and Education - Department 31.

## **Legal bases**

- [Ordnung zur staatlichen Anerkennung von Erzieherinnen und Erziehern im Lande Bremen \(Erzieherinnen- und Erzieheranerkennungsverordnung\)](#)

## **More information**

Working as a pedagogical specialist

You may be able to work as a so-called educational specialist without being recognized as an educator. You can then work in a day care center, for example. The responsible office or your employer will inform you about this possibility.

Further counseling services

There are many other advisory services. You can find them on the Recognition in Germany portal.

Ask an IQ advice center for personal advice on this procedure and your qualification. The advisors will also help you with your documents before you submit your application. The advice is free of charge.

You can also call the hotline of the Federal Office for Migration and Refugees. The hotline will answer your questions on the subject of "Working and living in Germany".

Telephone number: +49 30 1815-1111

Office hours: Monday to Friday 08:00 - 18:00 (CET)

If you are abroad: You can also reach the Central Service Center for Professional Recognition (ZSBA) via the hotline. This offers you in-depth advice and support in the recognition procedure and provides location advice.

You can find the links to other advisory services under "Further information".

### **What deadlines must be paid attention to?**

Not specified.

### **How long does it take to process**

The duration may vary due to increased workload or complexity of the audit.

### **What are the costs?**

Not specified