

Apply for temporary registration for extrajudicial legal services

Would you like to offer legal services on a temporary and occasional basis and are you already active as a legal service provider with a branch in another European country? Then you must notify the competent authority of this under certain conditions.

Competent Department

- [Bundesamt für Justiz \(BFJ\) | Rechtsdienstleistungsregister](#)

Basic information

In principle, anyone wishing to provide temporary extrajudicial legal services in the following areas must register with the competent authority:

- Debt collection services,
- Pension advice in the area of statutory pension and accident insurance,
- social compensation law,
- other social insurance and disability law relating to statutory pensions and occupational and occupational pension schemes,
- Legal services in a foreign law,
- if the foreign law is the law of a member state of the European Union or another state party to the Agreement on the European Economic Area, advice may also be provided in the area of European Union law and the law of the European Economic Area.

Anyone who is legally established in the territory of the European Union (EU), the European Economic Area (EEA) or Switzerland to exercise a profession that is comparable to one of the legal services requiring registration may also provide this service in Germany on an occasional and temporary basis in accordance with Section 15 of the Legal Services Act (RDG). Whether legal services are provided on a temporary and occasional basis is to be assessed in particular on the basis of their duration, frequency, regular recurrence and continuity.

Requirements

- Legal establishment for practicing the profession in the territory of the European Union (EU) or the European Economic Area (EEA) or Switzerland, as well as
- in principle an existing professional liability insurance

What documents do I need?

- The completed notification for temporary registration according to § 15 RDG.

The form can be found on the federal and state justice portal (rechtsdienstleistungsregister.de).

- Certificate of legal establishment and that the exercise of the profession is not prohibited.
- Proof that the person or company has lawfully practiced the profession for at least one year during the previous 10 years if the profession is not regulated there.
- If the profession is practiced on the territory of the Federal Republic of Germany:
 - Proof of the existence of professional liability insurance, or an indication of why it is not possible or unreasonable to take out such insurance
 - otherwise a declaration that the profession is practiced exclusively from the country of establishment

Procedure

The application for registration must be submitted to the competent authority for the location of the domestic principal place of business.

If a person has no place of business in Germany, they may submit the application to any authority responsible for the implementation of this Act in accordance with Section 19 of the Legal Services Act (RDG). The registration procedure may also be handled by a single authority in accordance with the provisions of the Administrative Procedure Act.

The competent authority will examine your application.

As soon as all requirements have been met and all evidence has been provided, the competent authority will carry out the temporary registration and arrange for its public announcement in the Legal Services Register.

You will receive notification as to whether registration has taken place.

Legal bases

- [§ 10 Abs. 1 Rechtsdienstleistungsgesetz \(RDG\)](#)
- [§ 15 Abs. 1 Rechtsdienstleistungsgesetz \(RDG\)](#)

More information

Legal remedy/means of appeal:

Appeal within one month

What deadlines must be paid attention to?

None.

How long does it take to process

A decision on the application must be made within a period of 3 months.

What are the costs?

gebührenfrei