

Show modification of an installation requiring approval

If you wish to make a change to an installation, you must notify the competent authority if a permit for the changes has not already been applied for.

Competent Department

- [Die Senatorin für Umwelt, Klima und Wissenschaft I Referat 23](#)
- [Gewerbeaufsicht des Landes Bremen | Dienstort Bremen](#)
- [Landesamt für Bergbau, Energie und Geologie](#)
- [Gewerbeaufsicht des Landes Bremen | Dienstort Bremerhaven](#)

Basic information

If you wish to make a change to the location, nature or operation of an installation that requires a permit, you must notify the competent authority before starting the change.

The competent authority will confirm your notification and decide whether your project requires a permit and/or which documents you may need to submit. This also applies to accident-relevant changes or if you intend to cease operations.

Requirements

- You must enclose the necessary documents with the notification, insofar as these may be required to check whether the project requires approval.
- If, in the opinion of the competent authority, approval is required, an approval procedure in accordance with § 10 BImSchG must be carried out.
- Approval is not required if the adverse effects caused by the change are obviously minor.

What documents do I need?

- The notification procedure requires a written or electronic notification. The following documents must be enclosed:
 - Required drawings, plans, expert opinions
 - explanations and
 - other documents (if necessary, ask the competent authority).

Procedure

The competent authority must be notified in writing or electronically of any change to the location, type or operation of an installation requiring a permit at least one month before the change is to commence, unless a permit is applied for.

- You must notify the competent authority of the planned change in writing or, if applicable, using the ELiA web application, available on the website of the Bremen Trade Supervisory Authority.
- You enclose the necessary documents with the notification, insofar as these may be required to check whether the project requires approval.
- The competent authority will immediately confirm receipt of the notification and the enclosed documents in writing or electronically
- in the case of an electronic notification, it may also request additional copies and the transmission of the documents to be enclosed with the notification in written form.
- Upon receipt of the notification, the competent authority will inform you immediately which additional documents it requires to assess the requirements.
- If necessary, the competent authority will decide that your project requires a permit. The authority will inform you of its decision within one month
- You may implement the change as soon as the competent authority informs you that the change does not require approval or the competent authority has not issued a statement one month after the notification documents are complete.
- In the case of an incident-relevant change, you may only make the change if the competent authority informs you that no approval is required.

Online application:

- The link to the online service "ELiA-Online - Electronic immission control application" can be found under "Further information".
- Please log in with your access data via the Gemeinsam-Online service account or register first.
- ELiA-Online is a form-based online service that can also be used to attach additional documents (expert reports, drawings, etc.) to the application or notification using the upload function.

Legal bases

- [Kostenverordnung der Umweltverwaltung \(UmwKostV\)](#)
- [§15 Bundes-Immissionsschutzgesetz \(BImSchG\)](#)

What deadlines must be paid attention to?

At least one month before the change is implemented.

How long does it take to process

1 to 2 months.

One month from completeness of the documents. In the event of an incident-relevant change, two months after the documents are complete.

What are the costs?

The fees depend on the individual case. They are based on the Environmental Administration Cost Ordinance (UmwKostV).

They amount to at least 290.00 euros.