

## Tax registration of a company

**We offer an online form because of the current corona virus, with which you can communicate with us safely and reliably.**

**It only offers the most important functions.**

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You have become self-employed? In order to familiarize you with the tax requirements of your entrepreneurial self-employment, we offer you a consulting service by the business start-up consultants of the tax offices:

### **Competent Department**

- [Finanzamt Bremen](#)
- [Finanzamt Bremerhaven](#)

### **Contact Person**

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## **Basic information**

These experts from the tax offices therefore help the start-ups, for example, to fill in forms, provide them with information and advise them on general tax issues.

The aim is to remove any "stumbling blocks" or "fear of contact" when dealing with the tax office and to accompany the young companies during their start-up phase, i.e. for about six months.

## **Requirements**

Taking up a self-employed activity, but not an employee relationship

## **Procedure**

Consultation in Bremen is currently only possible in Bremen Stadtmitte.

You submit the tax registration questionnaire electronically to the Bremen tax office or the Bremerhaven tax office. The questionnaire for tax registration can be downloaded from the free portal of the tax authorities "Mein Elster" at

<https://www.elster.de/elsterweb/infoseite/unternehmensgruendung>

can be submitted. If you do not yet have an Elster certificate, you can create a temporary certificate within minutes on the specified website for submitting the questionnaire. To do this, please click on Create user account and follow the further steps.

Alternatively, you can also get personal advice at the Bremen or Bremerhaven tax office by making an appointment in advance.

## **Legal bases**

- [§ 93 Abs. 1 AO](#)
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- [§ 138 Abgabenordnung \(AO\)](#)

## **What deadlines must be paid attention to?**

3 weeks or by arrangement

## **How long does it take to process**

4 weeks

## **Frequently asked Questions**

- **I need a tax number**

Contact your local tax office in Bremen or Bremerhaven, the business start-up advice center is responsible.

- **I have filed a business registration, do I also need a tax number?**

Yes, contact your local tax office in Bremen or Bremerhaven, the business start-up advice center is responsible.

- **I am now self-employed. What duties do I have to observe.**

We have a special offer for these questions: Contact your tax office of residence in Bremen or Bremerhaven, the business start-up advice center is responsible.

- **I have applied for a tax number for my business but have not received it yet. Can I still write invoices?**

If, in the course of a company's tax registration, the tax number applied for from the tax office has not yet been issued by the tax office, invoices cannot be issued because the regulations on issuing invoices under Section 14 of the German Turnover Tax Act (UStG) prevent this. Pursuant to Section 14 (4) Sentence 1 No. 2 UStG, the performing entrepreneur must state in the invoice either the tax number issued to him by the domestic tax office or the VAT identification number issued to him by the Federal Central Tax Office (BZSt).