

## **Examination as tax consultant**

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Examination as a tax consultant

### **Competent Department**

- [Hanseatische Steuerberaterkammer Bremen](#)  
- [Körperschaft des öffentlichen Rechts](#) -

### **Basic information**

The tax consultant examination is a state examination. The examination is divided into a written part consisting of three examination papers and an oral examination. The dates for the written part of the tax consultant examination are set nationwide in October of each year up to and including 2019. The examinations are administered by the Senator of Finance. The Hanseatic Chamber of Tax Consultants in Bremen is responsible for organizing the written and oral parts of the tax consultant examination. Admission to the tax consultant examination must be applied for in writing. An information sheet on the admission requirements as well as the application for admission to the tax consultant examination are posted at [http://www.stbkammer-bremen.de/stbp\\_zulassung.php](http://www.stbkammer-bremen.de/stbp_zulassung.php).

### **Requirements**

- The application for admission to the tax consultant examination must be made on an officially prescribed form and addressed to the Hanseatic Chamber of Tax Consultants Bremen if the applicant is primarily professionally active in Bremen at the time of the application or - if he/she does not exercise any activity - has his/her place of residence here.
- The application form for admission to the tax consultant examination is posted at [http://www.stbkammer-bremen.de/stbp\\_zulassung.php](http://www.stbkammer-bremen.de/stbp_zulassung.php) and can be completed online. The documents can also be requested from the Hanseatic Chamber of Tax Consultants Bremen by sending a self-addressed, stamped envelope (compact letter in DIN long format).

# Procedure

You fill out the application (online, if necessary), attach a recent passport photo and send it signed with all enclosed documents to the Hanseatische Steuerberaterkammer Bremen, Körperschaft des öffentlichen Rechts, Am Wall 192, 28195 Bremen.

## Legal bases

- [§§ 35 ff Steuerberatungsgesetz \(StBerG\)](#)
- [Verordnung zur Durchführung der Vorschriften über Steuerberater, Steuerbevollmächtigte und Steuerberatungsgesellschaften \(DVStB\)](#)

## More information

Further details about the examination procedure are posted on the website of the Hanseatic Chamber of Tax Consultants Bremen at [http://www.stbkammer-bremen.de/stbp\\_aktuelles.php](http://www.stbkammer-bremen.de/stbp_aktuelles.php).

## What deadlines must be paid attention to?

The deadline for submitting applications for admission ends annually on 30 April (cut-off deadline). If the application is received after the deadline, it will be rejected. Timely payment of the admission fee (which you can prove in case of doubt by means of a bank receipt) will be accepted as a timely application.

## How long does it take to process

The Chamber of Tax Consultants decides on the application for admission to the tax consultant examination by written notification in the order of receipt of the applications after payment of the admission fee. A confirmation of receipt of the application will not be sent.

## What are the costs?

An admission fee of 200 euros is due upon submission of the application. Furthermore, an examination fee of 1000 Euro must be received by the Chamber of Tax Consultants by July 31st of the year at the latest. If the fee is not paid on time, this is considered a waiver of admission to the tax consultant examination. All participants will receive the due date of the fee and the bank details with the letter of admission to the tax consultant examination.