

# Applying for support in working life

Accompanying assistance is used to support people with severe disabilities in their working lives.

## Competent Department

- [Amt für Versorgung und Integration Bremen - Integrationsamt -](#)

## Basic information

Accompanying assistance in working life makes it easier for severely disabled people to realize their full potential professionally and not be at a disadvantage in the workplace compared to non-disabled people. This support is provided in close cooperation with the Federal Employment Agency and the other rehabilitation providers. The aim is to ensure that people with severe disabilities are employed on an equal footing in jobs where they can contribute and develop their skills and knowledge.

Accompanying assistance supports severely disabled employees:

- for technical work aids
- to reach the workplace
- to establish and maintain an independent professional existence
- to procure, equip and maintain a disability-friendly home
- to participate in measures to maintain and expand professional knowledge and skills and
- in special circumstances
- to cover the costs of necessary work assistance

In addition, support can be given to providers of inclusive companies and specialist integration services as well as information, training and education services. Accompanying assistance in working life can also include, for example, psychosocial support for severely disabled people.

## Requirements

- You are a severely disabled employee, civil servant or self-employed person and need support to overcome disadvantages in the labor market compared to non-disabled people

or

- You are an employer and would like to support severely disabled employees

or

- Offer support for severely disabled employees as a provider of inclusion companies and specialist integration services.
- Jobs are also considered to be positions in which employees are employed on a temporary or part-time basis for at least 15 hours per week, or at least 12 hours per week in inclusive companies.

## **What documents do I need?**

- Request
- Employment contract, certificate of appointment or proof of self-employment
- Assessment notice on the recognized disability
- Severely disabled person's pass or equal opportunities certificate
- If necessary, cost estimates (a total of 3 comparative offers from a price of 5,000 euros)

## **Procedure**

You submit an application to the responsible office and submit the required documents. You can also submit the application via the online service. You will find the link to the online service under "Further information" - Online service" - "Application for support in working life for employed and self-employed severely disabled persons". A prerequisite for all types of benefits is the existence of a severe disability or equal status, which must be proven. Documents relating to employment are also required. In individual cases, it may also be necessary to submit proof of assets.

The documents will be checked and, if necessary, further documents will be requested to clarify the facts of the case. Once the check has been completed, a company visit or a visit to the applicant will usually take place. You will then receive either a notification that the benefit has been granted or a rejection notice. Each procedure is individual, depending on the benefit/support applied for.

Integration service providers: The responsible body concludes contractual agreements on the commissioning of the integration service. These include all aspects of the areas of responsibility, staffing and facilities, quality control and financing of the services. Refinancing vis-à-vis the provider is based entirely on this contractual agreement. There is no application process in this respect.

Inclusive companies: The actual volume of new applications for services to providers of inclusive companies in Bremen does not justify the administrative, professional and technical effort involved in developing a specified application process.

Implementation of information, education and training measures: The responsible office develops a training program with training measures every six months, which is primarily aimed at the company representatives and functionaries. Interested functionaries register directly for the training courses in writing in consultation with their employers. There is no application process.

## **Legal bases**

- [§ 185 Absatz 1 Nummer 3, Absatz 3 Nummer 1 und Nummer 3-6, Absatz 4 und 5 Sozialgesetzbuch Neuntes Buch \(SGB IX\)](#)
- [§§ 17 Absatz 1, 1a und 1b, 19, 20, 21, 22, 24, 25, 27a, 28, 28a und 29 der Schwerbehinderten-Ausgleichsabgabeverordnung](#)

## **What deadlines must be paid attention to?**

In principle, there are no deadlines to be met. The application must be submitted before the planned measure is implemented.

## **How long does it take to process**

The duration of the application processing depends on the individual case.

## **What are the costs?**

gebührenfrei