

# Clarify pension insurance account

To check whether the data for your future pension is complete and correct, you can request clarification of your insurance account from the pension insurance fund.

## Competent Department

- [Deutsche Rentenversicherung Oldenburg-Bremen](#)

## Basic information

If you are or were in the statutory pension insurance scheme, you have a pension insurance account. This is where all the data that is important for your pension is stored. The German Pension Insurance stores the following in it

- Working hours
- periods of training
- periods of sickness
- periods of unemployment and
- child-raising periods

You can view the data stored there at any time. You can also have your insurance history checked at any time.

If you are 43 years old and your address is up to date, the pension insurance company will automatically send you an insurance history. This allows you to check the data stored. You will then receive an insurance history every 6 years.

If the data stored is incomplete or incorrect, you should have it corrected or supplemented in good time. To do this, you must submit an account clarification application. The amount of your future pension can only be calculated correctly if your insurance account is complete and correct. This will also speed up the processing of your future pension application. We can also give you better advice on old-age provision if your data is correct. Timely account clarification is also important because health insurance funds, employment agencies and employers only keep documents for a certain period of time.

## Requirements

- You are or were insured with Deutsche Rentenversicherung.

## What documents do I need?

- You will be shown which proof or documents are required when you submit your application electronically.

If you use the application form, you can see which documents are required.

These can be, for example

- Certificates
- Certificates from health insurance companies
- or proof of earnings

## Procedure

You can submit your application online, in person or in writing.

Online application:

- On the German Pension Insurance (DRV) website under "Online services" you will find detailed information on the process.
- If you follow the "Submit application" link, you will be guided through the next steps and can select the desired application.
- Alternatively, you can use the online services with registration. For example, you can immediately see which insurance periods have already been recorded. You also save time and do not have to re-enter data you already know.
- Complete the application in full and upload the required documents.
- Submit your application online.
- You will receive a confirmation of submission.
- The responsible pension insurance provider will check your application.
- You will receive notification of your application.

Personal application:

- Compile the necessary documents for your application and make an appointment with the DRV.
- When making an appointment online, your personal details and, if possible, your insurance number will be required.
- You can select a desired advice center and your preferred date. Depending on the availability of free appointments, you will receive a proposal for a binding consultation appointment.
- During your personal consultation, your application will be recorded electronically and forwarded online to the relevant pension insurance provider.
- The responsible pension insurance provider will check your application.
- You will receive a decision on your application.

Written application:

- Go to the DRV website.
- Download the required application form.
- You can also collect the form in person from the information and advice centers.

- Complete the application form, sign it and attach the required documents.
- Send all documents
  - by post to your pension insurance provider or
  - hand them in at one of the local advice centers.
- The responsible pension insurance provider will check your application.
- You will receive a decision on your application.

A person you trust can also submit your application on your behalf. Please submit a power of attorney to the pension insurance fund for this purpose. As long as the power of attorney is valid, the pension insurance company will only contact the person you have authorized.

If you give your consent to electronic communication, all correspondence can take place online. You can either use the electronic mailbox under the online services with registration or De-Mail.

## Legal bases

- [§ 149 Sechstes Buch Sozialgesetzbuch \(SGB VI\)](#)

## More information

Legal remedy:

- Objection

Detailed information can be found in the assessment notice.

- Legal action before the social court

Detailed information can be found in the notice of objection.

## What deadlines must be paid attention to?

You do not have to meet any deadlines.

## How long does it take to process

Processing usually takes 1 month.

## What are the costs?

gebührenfrei