

Notify the Chamber of Crafts of additional business premises

If you are a member of a Chamber of Skilled Crafts and open a new business premises, you must notify the Chamber of Skilled Crafts.

Competent Department

- [Handwerkskammer Bremen](#)

Basic information

The Chamber of Skilled Crafts maintains two registers, the Register of Skilled Crafts and the Register of Owners of a Business in a Craft without a License or a Craft-like Trade, in which all skilled crafts businesses and businesses in a craft-like trade are recorded with their business premises in the respective chamber district. In order to keep the stored data up to date, there is a notification obligation in the event that a new business establishment is opened in the chamber district. If a new business establishment is located in the district of another Chamber of Skilled Crafts, the notification must be made there so that an entry can be made.

Requirements

You would like to open another business premises.

What documents do I need?

- Information about the company
 - Company number
 - Company name
 - Date when the change is to enter into force
- Details of the new business premises
 - Our address
 - Contact details
 - Activity

Procedure

- Inform the Chamber of Skilled Crafts responsible for the business about the opening of the additional business premises.

- If the additional business establishment is located in the area of responsibility of another Chamber of Skilled Crafts, the registration must be made there.

Legal bases

- [§ 19 Handwerksordnung \(HWO\)](#)
- [§ 6 Absatz 1 Handwerksordnung \(HwO\)](#)

What deadlines must be paid attention to?

None.

How long does it take to process

None.

What are the costs?

The specific fee can be found in the Chamber of Crafts' schedule of fees, which is available on the Chamber's website.