

# Supervision - final activity upon termination

At the end of the procedure, closing activities are to be carried out by the supervisor.

## Competent Department

- [Amtsgericht Bremen](#)
- [Amtsgericht Bremerhaven](#)
- [Amtsgericht Bremen-Blumenthal](#)

## Basic information

- The statutory guardianship proceedings shall end by operation of law upon the death of the person(s) concerned or by a court order terminating the guardianship. The guardian must inform the guardianship court immediately in the event of death. If possible, a copy of the death certificate must be submitted. In addition to returning the guardian's certificate, the guardian is obliged to make a final report to the court.
- If the guardian has been appointed to take care of assets, it is also possible that he or she will have to submit a final statement of account. The guardianship court will tell you whether this is required.
- In principle, any assets administered are to be handed over to the heirs or the person concerned himself/herself after a court examination. The right of disposal of the guardian ends with the death of the person concerned. In the event of termination, the documents and assets must be handed over to the person concerned.

## Requirements

Termination of proceedings by death or resolution

## What documents do I need?

- Death certificate

If possible, a death certificate must be presented in the event of death.

## Procedure

- After notification of the death by the guardian or a third party, the case is submitted to the competent judicial officer at the court. A corresponding letter of advice to the guardian with specific requests for final settlement is prepared and sent to the guardian.
- After receipt of the death certificate, the guardianship authority is notified of the death accordingly. If a final account is required, the court will set a deadline for submission.

This is done in the same way for the return of the guardian's certificate, as well as for the submission of a final report.

- After receipt of the documents, a judicial examination will take place, and with regard to the final account, an examination report will be issued. The court will then return the report together with the documents to the guardian. The latter is then requested to hand over the documents to the heirs or the person concerned.
- After the costs of the proceedings have been examined, the case is closed at the court.

## **Legal bases**

- [§§ 1814 ff Bürgerliches Gesetzbuch \(BGB\)](#)

## **More information**

If possible, a death certificate must be submitted in the event of death. In principle, statements, applications or other requests must be submitted to the court in writing.

A separate form does not exist. A letter of advice is prepared by the court individually for each proceeding.

## **What are the costs?**

With regard to the final activities of the guardian, there is no separate fee element. The ongoing fees are already incurred when the procedure is set up and are audited annually. At the end of the procedure, another check is carried out before the file can be put away. Separate fees do not accrue. The guardian's entitlement to remuneration ends when he/she becomes aware of the death of the person concerned; in the event of termination of the proceedings, it also ends when he/she becomes aware of the decision to terminate the proceedings.