

# Online - registration for car dealerships and commercial registration services

We offer an online function for authorized registration services and car dealerships.

### **Competent Department**

- Kfz-Zulassungen
- Bürgeramt

#### **Basic information**

The module is aimed at commercial customers. After authentication, car dealerships and commercial registration services can access input screens for vehicle registration and deregistration processes.

### Requirements

Access data can be applied for informally at Bürgeramt - Kfz-Zulassungen.

The application must be accompanied by:

- Copy of the current identity card or passport of the trade owner (or all trade owners)
- Business registration
- in the case of legal entities: additional excerpt from the commercial register and identity card of all managing directors or authorized signatories
- Information from the Federal Central Register (certificate of good conduct, document type 0)
- Information from the Central Trade Register

## **Procedure**

Car dealerships, commercial registration services can carry out preparatory work for registering, deregistering and re-registering vehicles online. The information entered is checked for plausibility before a data record is accepted by the procedure.

The actual process of registration or deregistration takes place as before at the Citizens' Registration Office (Bürgeramt - Kfz-Zulassungen), but is faster thanks to a simple transfer of the pre-recorded data.

The Citizens' Registration Office (Bürgeramt - Kfz-Zulassungen) takes over the data from the upstream Internet database and prepares the vehicle documents.

#### **More information**

The online reservation of desired license plates is possible for every customer via the adjacent link to "Wunschkennzeichen" without special authorization.

## How long does it take to process

1 week for certification purposes