

Authentication of work or training certificates

Important note:

The certification confirms that the content of the copy is identical to the original document. However, the certification does not certify the authenticity or validity of the original.

This service is offered exclusively on a municipal basis. Your request can therefore only be processed if you have your main place of residence in Bremen.

As of now, you do not need an appointment for this request at the BürgerServiceCenters Mitte, Nord and Stresemannstrasse. You can do this at the express counter. Please note the different opening hours of the express counters in the various BürgerServiceCenters.

Competent Department

- [Bürgeramt](#)
- [BürgerServiceCenter-Mitte](#)
- [BürgerServiceCenter-Nord](#)
- [BürgerServiceCenter-Stresemannstraße](#)

Basic information

The certification of certificates of employment or training is for a specific purpose. In case of doubt, it will be checked whether certification is allowed according to the relevant regulations.

The following documents may be certified for professional purposes.

- Employment certificates, e.g. about traineeship, 2. education
- certificates of education (e.g. VHS, further education academies, etc.)

What documents do I need?

- Presentation of the original document
 - The original must be written in German.
- Copies, if applicable
 - Copies brought in must reproduce the entire original document
 - A multi-page document must not be copied on both sides

Procedure

Legal bases

- [§ 33 Bremisches Verwaltungsverfahrensgesetz \(Brem. VwVfG\)](#)

More information

- Copies of original documents may be brought along.

For more information, call (0421) 361-88664.

What are the costs?

2,10 EUR 1st - 5th page

0,42 EUR from the 6th page

0,75 EUR per copy