

# **Granting of an event permit**

### **Competent Department**

• ASV - Amt für Straßen und Verkehr

#### **Basic information**

For events on main roads or with a number of participants of more than 500 people, a permit must be applied for at the Office for Roads and Traffic.

If the event takes place on secondary roads or if the number of participants is less than 500, the permit must be applied for at the responsible police station.

## Requirements

We need this information from you:

- Type of event
- route on which the event will be held
- do you need an additional area for set-up and dismantling?
- Number of participants
- Date and time (start and end) of the event
- Responsible person (with address and reachable telephone number, e.g. cell phone)

## **Procedure**

Please fill out the form and send it with the attached documents to the following e-mail address: office@ASV.Bremen.de .

#### What are the costs?

Fees and expenses are determined according to the type and scope of the event. If you have any questions regarding the amount of fees for your event, please contact our administrative staff.