

# Special permit for maintenance and cleaning work

## Competent Department

- [ASV - Amt für Straßen und Verkehr](#)

## Contact Person

- [Bürgerbüro Servicenummer](#)

**Bürgerbüro Servicenummer**

+49 421 361 31092

E-mail

## Basic information

With this exemption, cleaning companies are given the opportunity to clean

- footpaths and cycle tracks
- Passenger shelters

to park their vehicle in the immediate vicinity of the site for the duration of the work. The company vehicles must be identified as "emergency vehicles" by stickers bearing the company name etc.

## Requirements

Required documents at a glance - For new applications and extensions

- copy of the vehicle registration document
- Trade licence
- Handicraft card
- contracts for the cleaning work

## Procedure

Please fill in the online application (see right column - online processing): After receipt of the online application, a confirmation of receipt will be sent to you. If you are unable to

send us the required evidence as file attachments, you are welcome to send them by post or fax (04 21 / 496 - 69 45). Please make sure that all your documents (number) can be clearly allocated to your application. If your documents have not reached us within 14 days after submission, we will consider your application to be invalid. In this case you will not receive any further notification from us.

## **More information**

In the event of loss of a special permit, special parking permit and/or card, a notice of loss must be completed and sent to the e-mail address [buergerbuero@asv.bremen.de](mailto:buergerbuero@asv.bremen.de) or by fax to 496-18087, 496-6945. This can also be done by mail or in the mailbox.

The fee for the replacement exhibition is 11,50 Euro.

## **How long does it take to process**

Please note that the processing time for exemptions as well as for resident parking applications is currently two to three weeks.