

## Registering a new vehicle (change of holder)

Please note that you can also use our online service for the desired service. You will find the link under "Further information" - Online service".

After purchasing a used vehicle, you must re-register it and, if necessary, apply for a new license plate.

### Competent Department

- [BürgerServiceCenter-Stresemannstraße](#)
- [BürgerServiceCenter-Nord](#)
- [Bürgeramt](#)

### Basic information

The application may be made in person. A representative with written power of attorney can also be appointed.

From 01.10.2019, the new registration of a vehicle is also possible online under certain conditions. For more information on "internet-based vehicle registration", please visit the website of the Federal Ministry of Transport and Digital Infrastructure (see "i Where can I find out more?").

Note:

Since October 1, 2005, there have been new vehicle documents. These are the registration certificate Part I (old: vehicle registration document) and Part II (old: vehicle title). These have a uniform design in the European Union (EU). If a registration certificate Part II (formerly: vehicle registration document) already exists and there is still space for the entry in it, the change is made in it.

If the new registration certificates have not yet been issued, they will be issued in this context, even if another keeper entry would be possible in the old papers. A new registration certificate Part I (formerly: vehicle registration document) will be issued in any case.

Attention:

The future keeper must be registered in Bremen.

## Requirements

- no overdue fees and expenses from previous registration processes.  
In the case of payment arrears, the registration authority may not register the vehicle until these have been settled.
- No motor vehicle tax arrears (including ancillary tax payments, e.g. interest, late payment surcharges).  
Motor vehicle tax accounts are verified by the registration authority as part of the processing of the registration application. In the event of tax arrears, the registration authority may not register the vehicle until these have been settled.
- Written direct debit authorization for the collection of the motor vehicle tax

## What documents do I need?

- valid identity card, passport or electronic residence permit (eAT) as well as the original national passport of the applicant vehicle owner
- if registered to companies

additionally:

- Current and valid business registration and, if available, current and valid excerpt from the commercial register (also as a copy)
- Power of attorney, if the person authorized to dispose does not personally submit the application on site
- in case of representation with written power of attorney
  - Additionally: identity card or passport of the authorized person
- Registration certificate part I (formerly: vehicle registration document)
- Registration certificate part II (formerly: vehicle registration document)

If the ZB II is in the possession of a third party (e.g. leasing bank), you must arrange for it to be sent to the licensing authority. You can find more information on this in the service description under "Further information".

- electronic insurance confirmation (eVB)
- Direct debit authorisation for motor vehicle tax (SEPA Direct Debit Mandate)
- valid test report on a general inspection

e.g. TÜV, DEKRA, GTÜ, KÜS, GTS, FSP

- License plates

Not necessary if the vehicle is already registered and the registration number is to be retained.

Note: Further information is available in the service description "Vehicle transfer (with change of owner and MIT registration plate)"

[https://www.service.bremen.de/sixcms/detail.php?gsid=bremen128.c.18516.de&asl=bremen2014\\_sp.c.13091.de](https://www.service.bremen.de/sixcms/detail.php?gsid=bremen128.c.18516.de&asl=bremen2014_sp.c.13091.de)

# Procedure

- An application for registration must be submitted to the registration authority. The application can also be made by a representative (e.g. car dealer) with a written power of attorney.
- If a preferred license plate is desired, reservations can be made in person, in writing or by telephone, and as an online service via the Internet, even before registration.
- By the registration of the vehicle on the new vehicle owner a new Zulassungsbescheinigung part I (in former times: Fahrzeugschein) is issued. It may also be necessary to issue a registration certificate Part II (formerly: Fahrzeugbrief).
- In the event of a change of owner within Bremen, the current license plates can continue to be used for registered vehicles. In such a case, an existing fine dust sticker also retains its validity.

Appointments can be reserved online at any time via [www.service.bremen.de/dienststelle/termine](http://www.service.bremen.de/dienststelle/termine) or by telephone Mon-Fri from 07:00-18:00 on the following telephone numbers:

Vehicle Registration Authority: (0421) 361-88668 or (0421) 115

Citizens Service Center-North: (0421) 361-88644 or (0421) 115

Tip:

License plates can be produced during the registration process. Private providers have set up shop for this purpose near the Behördenzentrum Stresemannstr. 48 and the BSC-Nord. The cost of the plates is not included in the fees. The license plates are stamped by the registration authority, i.e. provided with stickers for the main inspection and the registration district.

## Legal bases

- [§ 13 Kraftfahrzeugsteuergesetz \(KraftStG\)](#)
- [§ 6a Abs. 8 Straßenverkehrsgesetz \(StVG\) iVm § 1 Gesetz zur Beitreibung von Gebühren- und Auslagenrückständen bei der Zulassung von Fahrzeugen im Land Bremen \(Beitreibungserleichterungsgesetz Kfz-Zulassung – BEG HB\)](#)
- [Gebührenordnung für Maßnahmen im Straßenverkehr \(GebOSt\)](#)
- [§ 15 Fahrzeug-Zulassungsverordnung \(FZV\)](#)

## More information

- If the ZB II is in the possession of a third party (e.g. leasing bank), it must be sent to the licensing authority. The change can only be made once the document has been received by the authority. As a rule, the ZB II is available at the licensing authority 2 to 3 weeks after it is requested. After completion, it is returned to the sender. The costs for storage and return are usually borne by the holder.
- Paragraphs 3 and 4 of the Vehicle Registration Ordinance (FZV) regulate which vehicles are subject to registration.
- An amendment to the Motor Vehicle Tax Act came into force on July 1, 2010. The following changes apply to registrations from July 1, 2010:
  - When registering a vehicle, a SEPA direct debit mandate is required for the collection

of vehicle tax. A SEPA direct debit mandate issued for the first taxation is also valid for subsequent years.

- Motor vehicle tax exemption or reduction due to severe disability:  
Severely disabled people with the "H", "BI" or "aG" mark on their severely disabled person's pass continue to be exempt from motor vehicle tax. They do not have to submit a direct debit authorization based on the proof in their ID card.  
Further information can be obtained from the main customs office in Bremen.
- Electronic insurance confirmation (eVB):  
You can obtain the confirmation of insurance for motor vehicle liability insurance from the insurance company of your choice. In most cases, you can request the insurance confirmation by telephone from your insurance company.
- Since March 1, 2008, the insurer can provide you with an insurance confirmation with a 7-digit alphanumeric VB number, which the registration authority uses to retrieve the insurance data electronically from the central database of the German Insurance Association.

## **What deadlines must be paid attention to?**

The re-registration of a registered vehicle must take place immediately.

## **What are the costs?**

27,40 EUR Minimum fee, increase depending on the occasion (issue of new vehicle documents, desired license plates etc.) possible.

10,20 EUR additionally for a desired license plate

12,80 EUR additionally for a desired license plate with advance reservation

Please note: If you use the online service, payment is only possible by credit card.