

Apply for a resident parking permit; apply for a special resident parking permit - private

In specially marked areas, parking is only permitted with a special permit. The so-called resident parking permit is issued upon application.

Competent Department

- [ASV - Amt für Straßen und Verkehr](#)

Contact Person

- [Bürgerbüro Servicenummer](#)

Bürgerbüro Servicenummer

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Basic information

In some residential areas, parking is only permitted at certain times or even always with a special permit, the resident parking permit. The resident parking permit does not guarantee a (fixed) parking space.

Parking spaces for disabled persons are excluded from the resident parking regulations.

Requirements

- Residence in the resident parking area
- Owner:in or authorized user:r of the specified vehicle
- not owner:in / tenant:in a garage or other parking space in reasonable proximity
- only one special parking permit per resident

What documents do I need?

- Copy of the certificate of registration
 - only in case of secondary residence / blocking of information
 - for new application and extension

- Copy of the registration certificate part I
 - completely unfolded
 - for new application and extension
- Proof of the degree of care, if applicable
 - Certificate of the health insurance company
 - for new application and renewal
- If applicable, copy of the contract for Car-Sharing
 - for new application and extension
- Copy of the landlord's confirmation of residence and appointment confirmation from the Citizen Service Center

Procedure

An application can be

- be submitted using the online form

Online application:

- Use the online form under "Further information" - "Online service".
- Once the online application has been received, you will receive a confirmation of receipt.
- If it is not possible for you to send the required documents as file attachments, you can also send them by e-mail to buergerbuero@asv.bremen.de, by post or drop them in your letterbox. Please make sure that all your documents (number) can be clearly assigned to your application. If your documents are not received within 14 days of submitting your application, the application will be deemed invalid. In this case, you will not receive any further notification.
- The documents will be sent to the applicant by post.

If you do not have a PC or Internet access and cannot use the online service, please contact us by telephone to clarify your request.

Personal appointments are only possible in exceptional cases and by prior arrangement.

Notification of loss:

- You can find the form under "Further information" - "Forms" - "Notification of loss".
- You can submit the notice of loss in different ways:
 - By e-mail, please use the e-mail address buergerbuero@asv.bremen.de
 - In writing by post
 - Drop it in the mailbox

Legal bases

- [§ 45 Abs. 1b Nr. 2 Straßenverkehrsordnung \(StVO\)](#)

More information

Renewal:

The following documents must be submitted for the renewal of the resident parking permit:

- Online application / fully completed application
- Copy of the registration certificate part I (fully unfolded)
- Copy of a current registration certificate (only for secondary residence / information block)
- Current proof of the level of care (certificate from the health insurance company)
- Current confirmation of the contract for Car-Sharing

Vehicle change / license plate change

The old special parking permit and the green card must be returned in the original. A copy of the new registration certificate part I (fully unfolded) must be submitted. The fee for changing the license plate number is EUR 11.50.

Notification of loss

You can find the form under "Further information" - "Forms" - Notification of loss".

You can submit the notice of loss in different ways:

- By e-mail, please use the e-mail address buergerbuero@asv.bremen.de
- In writing by post
- Drop it in the letterbox

How long does it take to process

Please note that the processing time for exemption permits and for resident parking applications is currently 2 to 3 weeks.

What are the costs?

75,00 EUR Applies to new applications and renewals, valid for up to 1 year

150,00 EUR Applies to new applications and renewals, valid for up to 2 years

11,50 EUR License plate change

11,50 EUR Re-issue in case of loss of the special parking permit / card

25,00 EUR 1 block with 10 visitor day tickets (only available in the block)

15,00 EUR 1 visitor week ticket (valid for 7 days)

A maximum of 2 visitor blocks or 4 visitor weekly tickets or 1 visitor block and 2 visitor weekly tickets can be purchased per month.

Payment is made by invoice.

Frequently asked Questions

- **Does the parking permit entitle the holder to a parking space?**

There is no entitlement to a parking space; only the right to park the vehicle in a resident parking area is acquired.

- **What are visitor tickets / weekly tickets?**

Visitor cards are issued only to residents of the corresponding park areas. The purchaser of the Visitor Card does not have to be the owner of a vehicle in order to receive Visitor Cards or Weekly Tickets.

- **How long is a visitor's ticket / weekly ticket valid?**

After purchase, the visitor's card has no expiration date as long as it is not filled in. Filled visitor cards are valid for the duration of one calendar day. However, please also take into account the management times. A weekly ticket is valid for 7 days.

- **Is it allowed to park the car on the street in front of one's garage entrance without purchasing a parking permit?**

In principle, i.e. if there is no legal ban on stopping or parking, you may park your own vehicle in front of your own driveway. The owner may also allow others to park in front of their own driveway.

- **Who is the contact person if the vehicle owner has received a warning?**

Contact the Bremen Public Order Office - Bußgeldstelle.

- **What to do when changing vehicles?**

The old special parking permit and the green card must be returned in the original. A copy of the new registration certificate Part I (fully unfolded) must be submitted. In the case of a change of license plate, the fee for the transfer is 11.50 EUR.

- **What to do if a loaner / replacement car is needed?**

The most favorable option is to use a visitor's ticket or a weekly ticket.

- **What to do about car sharing?**

A corresponding special parking permit will be issued. We require a current proof that you are a member / tenant:in at Car-Sharing.

- **As a relative, you would like to care for a person in need of care - what to do?**

Residents in need of care who are cared for by private individuals (relatives, acquaintances, voluntary helpers) receive a special parking permit if the following requirements are met: The main residence must be in one of the residents' parking areas and at least care level I in accordance with § 15 SGB XI must be proven (certificate from the main welfare office or the health insurance company must be submitted).

- **What to do if the special parking permit is about to expire?**

The special parking permit can be extended. Please submit an application for extension online at <https://service.bremen.de> (Service: Resident parking) 2-3 weeks before the expiry date.

- **What do I need to consider if I want to park my trailer or motorcycle in the resident parking area?**

A trailer may be parked in the resident parking area free of charge, but not for more than 14 days. Motorcycles may park in the residents' parking area without a special parking permit.

This does not apply to parking ticket machines / parking ticket meters within the management hours and not on correspondingly marked parking spaces. This is generally regulated in § 12 of the Road Traffic Regulations (StVO).

- **What do I do if I am a new resident and have a later appointment to re-register?**

As a gesture of goodwill, we offer you the following temporary solution:

1. Issue of a temporary special parking permit for the period up to the date of registration and re-registration plus 14 days (fee €75.00, max. 12 months) or
2. Issue of 2 visitor blocks with 10 day tickets each (fee €50.00) or
3. Issue of 4 weekly tickets (fee € 60.00)

If you choose option 1, you will not be able to apply for visitor tickets or weekly passes until you re-register.

If you choose option 2 or 3, you cannot apply for a special parking permit until you re-register.

Please submit your application online at <https://onlinedienste.bremen.de/Onlinedienste/Service/List?id=503> and register with a service account. Please then go to <https://www.service.bremen.de> and enter the administrative service "Resident parking". You will then find all applications for resident parking there.

Proof for option 1: Confirmation from the landlord, confirmation of appointment from the Citizen Service Center and registration certificate part I, fully opened, must be attached to the application or can be submitted later by e-mail / post.

Proof for option 2 or 3: Confirmation from the landlord and confirmation of appointment from the Citizen Service Center must be attached to the application or can be submitted subsequently by e-mail / post.