

Business Central Register Information

Information from the Central Trade Register (GZR) can be requested from the Trade Registration Office. The answer will be sent by the Federal Office of Justice directly to the specified recipient(s).

Competent Department

- [5.03 Gewerbemeldestelle - Die Senatorin für Wirtschaft, Arbeit und Europa](#)

Basic information

An extract from the Central Trade Register (GZR) is a "certificate of good conduct under trade law", which shows whether a legal entity or an individual has ever violated provisions under trade law. The extract is required for checking personal reliability before a trade requiring a licence (e.g. restaurant business or brokerage activity) is approved.

The information from the central business register is issued by the Federal Office of Justice in Bonn.

Any natural person can apply for this information. The applicant may not be represented.

Information from the Trade Register can also be applied for by a legal entity. The application must be submitted by the legal representative of the company.

Since 1 September 2014, certificates of good conduct and information from the commercial central register can also be applied for online at the Federal Office of Justice. This requires an electronic ID card with the online ID function activated and a card reader.

Further information about the Federal Office of Justice can be found at https://www.bundesjustizamt.de/DE/Themen/Buergerdienste/GZR/Auskunft/uebersicht_node.html .

Requirements

This is a service under municipal responsibility. You can therefore only go to a service that is located at your place of residence or, in the case of legal entities, at the corresponding place of entry in the commercial register.

What documents do I need?

- Identity card or passport
- Certificate of nationality

for non-German nationals (passport and, if applicable, residence permit)

- Extract from the commercial register

if the applicant is a legal person

- Intended use

where appropriate, the address of the authority to which the extract is addressed

Procedure

The request for information from the Trade Central Register must be submitted to the Senator for Economics, Labour and Europe, Trade Registration Office, as d The application must be submitted to the local competent authority in person.

If the applicant is a natural person, the application can only be made in person.

If the applicant a legal person, the application can only be made by the legal representative. possible by submitting the current excerpt from the commercial register!

Alternatively, a written application with an official or publicly certified signature of the applicant is permitted.

For this purpose, an officially or notarially certified signature document of the individual or the legal representation of the legal person is deposited with us in the original.

Written applications must be made by the person whose signature we have.

It is not possible for authorised signatories to apply for information from the central business register for legal entities.

Legal bases

- [§§ 150 ff. Gewerbeordnung \(GewO\)](#)
- [Justizverwaltungskostengesetz – JVKostG](#)

More information

If an extract from the Central Trade Register (GZR extract) is required for your own purposes, the Federal Office of Justice in Bonn will send the GZR extract directly. If the GZR extract is required for an authority in Germany, the address of the authority and, if

applicable, of the responsible clerk must be provided. The Federal Office of Justice in Bonn will then send the extract directly to the authority.

What are the costs?

13,00 EUR