

## **request housing adjustment measures**

**We offer an online form because of the current corona virus, with which you can communicate with us safely and reliably.**

**It only offers the most important functions.**

[to the simplified online form](#)

Are you physically disabled or do you have a care level? Do you need remodeling measures, e.g. for your shower, due to your health situation, but cannot finance them from your own resources?

Let the staff at the Central Housing Office advise you.

### **Competent Department**

- [Amt für Soziale Dienste, Sozialzentrum Mitte / östl. Vorstadt / Findorff, Zentrale Fachstelle Wohnen](#)

### **Basic information**

Advice and support in applying for a housing adaptation measure (WAM).

WAM is an instrument for creating living space for people with disabilities or in need of care that takes their individual needs into account if their housing needs cannot be met in any other way.

WAMs are all measures of a structural and non-structural nature that make it easier or possible for the disabled person or person in need of care to lead a life largely independent of outside help or that facilitate their care, e.g. by relatives or other persons.

### **Requirements**

- severe disability (ID, degree of disability is not relevant) and/or
- Classification into a nursing care level by the nursing care insurance fund of the health insurance fund

## What documents do I need?

- Application for support for a housing adaptation measure

Informal application with the purpose of the handicapped accessible reconstruction of the living environment

- Declaration of consent of the landlord for the implementation of a housing adjustment measure

The condominium owner must agree to a conversion measure.

- Notification of the nursing insurance fund about the classification in a nursing level (if available)

Confirmation of the need for care by the nursing care insurance fund.

- Severely handicapped person's identity card or notification of the Bremen pension office (if available)

evidence of officially recognised severe disability

- proof of income and assets of the applicant

All proof of income and assets, e.g. pension statements, alimony, other social benefits, savings books, life insurance, car

## Procedure

Citizens make an appointment for counseling at the Central Housing Office.

The application for funding of a housing adaptation measure can be made informally, e.g. via the staff of the Central Housing Unit, the Adult Social Services, caregivers, relatives, etc.

The staff of the Central Specialized Housing Office collects all necessary documents for income and asset verification and forwards them to the responsible social center of the Office of Social Services, Dept. of Economic Assistance, for the issuance of a decision.

The architect of the Central Housing Office then contacts the applicants and arranges an on-site visit to clarify how and in what form a conversion must take place.

After consultation with craftsmen, a cost estimate is prepared.

After the cost has been approved by the Economic Aid, the conversion measure can be implemented as described in the cost estimate.

## Legal bases

- [§§ 53 und 54 Sozialgesetzbuch Zwölftes Buch \(SGB XII\)](#)

## More information

Changes in income (e.g., taking a job, an inheritance) may affect eligibility for benefits and must be reported to the Social Services Office immediately.

## What are the costs?

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## Frequently asked Questions

- **Do I need a care level to apply for funding for a housing adaptation measure?**

Either you need a care level or a severely disabled pass, the degree of disability is irrelevant.

- **Is there a financial contribution to be made?**

This depends on the respective financial income and asset situation of the applicant and is checked by the economic assistance of the Office for Social Services according to the income and asset guidelines of the SGB XII.

- **What documents do I need so that the economic aid can calculate a possible own contribution to be paid?**

All proofs of income, expenses and assets

- **How long does it take to process once the application is submitted?**

This depends on several factors, such as.

- when the architect can arrange a home visit,
- when the necessary craftsmen have time

this can take approx. 10 weeks