

Applying for an identity card - replacement in case of loss, theft, etc.

Please note that we release short-term appointments for all BürgerServiceCenters between 7 and 9 a.m. every day. If you are unable to find a suitable appointment, please check this page again during this time slot.

You can find the current legal requirements for passport photos under "Further information" - "Notes on digital passport photos".

If you no longer have your ID card because it cannot be found, has been lost or stolen, you must report this loss immediately (notification of loss).

You must apply for a new ID card.

Competent Department

- [Bürgeramt](#)
- [BürgerServiceCenter-Mitte](#)
- [BürgerServiceCenter-Nord](#)
- [BürgerServiceCenter-Stresemannstraße](#)

Basic information

The loss or misplacement must be reported to the BürgerService facilities of the Bürgeramt. You can download a template for the "Notification of loss of an ID document" under "Forms". You are welcome to send the completed and signed loss report by e-mail to one of the BürgerServiceCenters listed below so that the loss can be recorded before your appointment to apply for a new document. Theft must be reported to the police. If the electronic proof of identity has been activated, it must be blocked either at the BürgerService facilities of the Bürgeramt or by calling the emergency number 116116.

When blocking, the personal data and the blocking password must be provided.

What documents do I need?

- Proof of identity

e.g. old or invalid identity card, valid passport or birth certificate for young children who do not yet have a passport or identity card.

- 1 QR code to retrieve a digital passport photo or take your photo directly at the BürgerServiceCenter

Please arrive 15 minutes before your appointment. Under "Further information" - "Notes on digital passport photos" you will find further important information.

- For children under 16 years of age:

Special declaration of consent (explicitly related to the issuing of the identity card) of the person with custody, as well as their identity cards (also copies) and, if applicable, proof of custody.

- Important note: the children must always be present in person!

Procedure

- The ID card can only be applied for in person, as the handwritten signature must be provided at the time of application.
- Upon receipt of the pin letter from Bundesdruckerei, you will be informed about the completion of the ID card.
Note: No pin letter will be sent by Bundesdruckerei for children younger than 15 years and 9 months at the time of application for the ID card.
- All information on how to pick up your ID card can be found here: -> Pick up identity card / passport <https://www.service.bremen.de/sixcms/detail.php?gsid=bremen128.c.1246255.de>

Legal bases

- [Personalausweisgesetz](#)
- [Personalausweisgebührenverordnung](#)

More information

For more information, call (0421) 361-88660.

What are the costs?

37,00 EUR for persons aged 24 and over

22,80 EUR for persons under 24 years

Exemption from fees due to receipt of benefits according to the SGB (e.g. unemployment benefit II, basic income support due to old age or disability) is not possible.

6,00 EUR Photo costs (if no photo is transmitted by the photographer via a QR code brought along).