

Applying for an identity card - replacement in case of loss, theft, etc.

In all BürgerServiceCenters, additional appointments for the coming days are released daily in the late afternoon hours. If you are unable to find a suitable appointment, please check this page again during this time slot.

You can find the current legal requirements for passport photos under "Further information" - "Notes on digital passport photos".

If you no longer have your ID card because it cannot be found, has been lost or stolen, you must report this loss immediately (notification of loss).

You must apply for a new ID card.

Competent Department

- [Bürgeramt](#)
- [BürgerServiceCenter-Mitte](#)
- [BürgerServiceCenter-Nord](#)
- [BürgerServiceCenter-Stresemannstraße](#)

Basic information

The loss or misplacement must be reported to the BürgerService facilities of the Bürgeramt. You can download a template for the "Notification of loss of an ID document" under "Forms". You are welcome to send the completed and signed loss report by e-mail to one of the BürgerServiceCenters listed below so that the loss can be recorded before your appointment to apply for a new document. Theft must be reported to the police. If the electronic proof of identity has been activated, it must be blocked either at the BürgerService facilities of the Bürgeramt or by calling the emergency number 116116.

When blocking, the personal data and the blocking password must be provided.

What documents do I need?

- Proof of identity
 - For example, identity card, valid (children's) passport or birth certificate for infants or small children who do not yet have a (children's) passport or identity card.
- 1 QR code to retrieve a digital passport photo or take your photo directly at the BürgerServiceCenter

Please arrive 15 minutes before your appointment. Under "Further information" - "Notes on digital passport photos" you will find further important information.

- For children under 16 years of age:

Special declaration of consent (explicitly related to the issuing of the identity card) of the person with custody, as well as their identity cards (also copies) and, if applicable, proof of custody.

- Important note: the children must always be present in person!

Procedure

- The ID card can only be applied for in person, as a handwritten signature is required at the time of application.
- Upon receipt of the pin letter from the Bundesdruckerei, you will be informed that the ID card is ready.
Please note: Bundesdruckerei will not send a pin letter to children under the age of 15 years and 9 months at the time of application.
- You can find all information about collecting your ID card here: -> Pick up your ID card / passport <https://www.service.bremen.de/sixcms/detail.php?gsid=bremen128.c.1246255.de>

Legal bases

- [Personalausweisgesetz](#)
- [Personalausweisgebührenverordnung](#)

More information

For more information, call (0421) 361-88660.

What are the costs?

37,00 EUR for persons aged 24 and over

22,80 EUR for persons under 24 years

Exemption from fees due to receipt of benefits according to the SGB (e.g. unemployment benefit II, basic income support due to old age or disability) is not possible.

6,00 EUR Photo costs (if no photo is transmitted by the photographer via a QR code brought along).