

Applying for an identity card - replacement in case of loss, theft, etc.

Please note that we release short-term appointments for all BürgerServiceCenters between 7 and 9 a.m. every day. If you are unable to find a suitable appointment, please check this page again during this time slot.

If you no longer have your ID card because it cannot be found, has been lost or stolen, you must report this loss immediately (notification of loss).

You must apply for a new ID card.

Competent Department

- [Bürgeramt](#)
- [BürgerServiceCenter-Mitte](#)
- [BürgerServiceCenter-Nord](#)
- [BürgerServiceCenter-Stresemannstraße](#)

Basic information

Loss or misplacement must be reported to the Citizen Service Facilities of the Citizen Office. Theft should be reported to the police.

If the electronic ID has been activated, it must be blocked either at the Citizens' Service Center or by calling the blocking emergency number 116116.

When blocking, the personal data and the blocking password must be provided.

What documents do I need?

- Proof of identity
e.g. old or invalid identity card, valid (child) passport or birth certificate in the case of infants or young children who do not yet have a (child) passport or identity card.
- 1 current biometric passport photo according to the photo sample board (not older than three months)
- Important information about the photo booths in all offices of the Citizen's Office:
 - The machines are operated by outside companies and often do not work. It cannot be guaranteed that passport photos can be taken on site. We advise you to bring passport photos to the appointment.
- For children under 16 years of age:

Special declaration of consent (explicitly related to the issuing of the identity card) of the person with custody, as well as their identity cards (also copies) and, if applicable, proof of custody.

- Important note: the children must always be present in person!

Procedure

- The ID card can only be applied for in person, as the handwritten signature must be provided at the time of application.
- Upon receipt of the pin letter from Bundesdruckerei, you will be informed about the completion of the ID card.
Note: No pin letter will be sent by Bundesdruckerei for children younger than 15 years and 9 months at the time of application for the ID card.
- All information on how to pick up your ID card can be found here: -> Pick up identity card / passport <https://www.service.bremen.de/sixcms/detail.php?gsid=bremen128.c.1246255.de>

Legal bases

- [Personalausweisgesetz](#)
- [Personalausweisgebührenverordnung](#)

More information

For more information, call (0421) 361-88660.

What are the costs?

37,00 EUR for persons aged 24 and over

22,80 EUR for persons under 24 years

Exemption from fees due to receipt of benefits according to the SGB (e.g. unemployment benefit II, basic income support due to old age or disability) is not possible.