

Register residence, move from within the country (sole, main or secondary residence)

Please note that you can also use our online service for the desired service. You will find the link under "Further information" - Online service".

In all BürgerServiceCenters, additional appointments for the coming days are released daily in the late afternoon hours. If you are unable to find a suitable appointment, please check this page again during this time slot.

Anyone moving into an apartment must register with the registration office at their place of residence within two weeks of moving in.

Competent Department

- [Bürgeramt](#)
- [BürgerServiceCenter-Mitte](#)
- [BürgerServiceCenter-Nord](#)
- [BürgerServiceCenter-Stresemannstraße](#)

Basic information

The registration must be made within two weeks of moving into the (new) home at one of the BürgerService facilities of the Bürgeramt. An adult family member can register the entire family. Please note that different forms are available for the registration of families and the registration of individuals. The form for the registration of individuals must also be used by persons who are moving together but are not married or in a registered same-sex partnership.

What documents do I need?

- Proof of identity
e.g.: identity card or (child) passport
- Form: Registration with a registration office
Available at the registration office or for download under "Forms".
- Form: Confirmation of accommodation provider

Available at the registration office or for download under "Forms".

- only in case of moving in with a secondary residence: form "Erklärung zur Bestimmung der Hauptwohnung" (declaration on the determination of the main residence)

Available at the registration office or for download under "Forms".

Procedure

If you move within Germany, you only need to register at your new place of residence. The municipality of your previous place of residence will automatically be informed about the move.

More information

- If a parent moves with a child to another apartment, or if this child moves from one parent to the other, the so-called "Declaration of consent of the custodian on the occasion of a move of a minor child" (see forms) must be brought along with the re-registration.
- From the age of 16, the registration can be done independently. A parent's signature is no longer required.
- If a vehicle is registered in your name, you will also need to change your vehicle documents after registering your new residence. Driving licenses, on the other hand, do not need to be changed.

For more information, call (0421) 361-88662.

What deadlines must be paid attention to?

2 weeks after moving into the new living space.

Timely agreement of an appointment is sufficient to meet the deadline.

How long does it take to process

immediately

What are the costs?

none